

ORDER

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

AC 3710.5E

MIKE MONRONEY AERONAUTICAL CENTER
OKLAHOMA CITY, OKLAHOMA

3/14/94

SUBJ: FOOD PREPARATION AND STORAGE FACILITIES

1. PURPOSE. This order restates the standards concerning the establishment of food preparation and storage facilities in the Mike Monroney Aeronautical Center office and work areas.

* 2. DISTRIBUTION. This order is distributed to branch level at the Aeronautical Center; Office of Aviation System Standards (AVN); Transportation Safety Institute (DTI-1), Civil Aeromedical Institute (AAM-3), National Airway Systems Engineering Division (AOS-200), Assistant Chief Counsel (AMC-7), Civil Aviation Security Division (AMC-700), Regulatory Support Division (AFS-600); U.S. Coast Guard (CG); Office of Inspector General (JRA-60K); Oklahoma City Flight Inspection Area Office, and Performance Verification Program (ATZ-400). It is of interest to personnel initiating and approving requests to establish food preparation and storage facilities.

3. CANCELLATION. Order AC 3710.5D, Food Preparation and Storage Facilities, dated July 30, 1990, is canceled. *

4. STANDARDS. A food preparation and storage facility may be authorized when all of the following standards are satisfied:

a. Aeronautical Center safety and sanitation standards are observed.

b. Employees provide their own sanitary upkeep of the food preparation and storage devices and procure supplies off Center at their own expense. Electrical food preparation and storage equipment in work areas (e.g., refrigerators, microwaves, hotplates, etc.) shall be Underwriter Laboratory (U.L.) rated.

c. Alterations to existing plumbing or electrical installations are not required when all equipment to be used at approved locations does not exceed the electrical power rating of the convenience outlets to which they will be attached.

d. The establishment of such a facility is in the best interest of FAA.

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AC 3710.5E

3/14/94

* 5. APPROVAL AUTHORITIES. Team Leaders and above/and tenant equivalents are authorized to approve the establishment of food preparation and storage facilities in their organizations. *

6. RESPONSIBILITIES AND PROCEDURES.

* a. Requests for authority to establish a new food preparation and storage facility or continue such a facility not previously authorized shall be submitted in writing to the approving authority. *

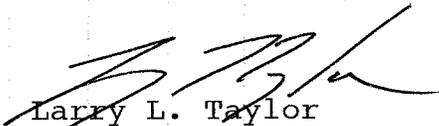
b. Approving authorities shall determine that the establishment of such a facility satisfies the standards outlined in paragraph 4. *

* c. Division managers in which the approved request originated shall: *

(1) Retain approved requests on file for review during periodic safety, health, and fire hazard inspections.

* (2) When deemed necessary, arrange for a preliminary inspection of the area and equipment by the Organizational Effectiveness Division (AMH-400) to ensure safety and health standards are being met. *

* d. AMH-400 shall designate food preparation and storage facilities as an item of special interest during periodic safety, health, and fire hazard inspections. Such inspections shall include review of the letters of authorization. *



Larry L. Taylor
Director of Human Resource
Management