

ORDER

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

WP 5000.2G

WESTERN-PACIFIC REGION

8/4/97

SUBJ: Coordination of Airports Program Activities

1. **PURPOSE.** This order establishes intra-region coordination procedures for all Airports program activities other than Obstruction Evaluation and Airport Airspace Analysis Cases (OE/AAA).
2. **DISTRIBUTION.** This order is distributed to the section level of the Airports Division, and the branch level of the Los Angeles Flight Procedures Office; Flight Standards, Airway Facilities, Air Traffic, Logistics, Civil Aviation Security Divisions; Executive Resource Staff, Civil Rights staff, Assistant Chief Counsel, Military Representatives, and limited distribution to all field offices and facilities in the Western-Pacific Region.
3. **CANCELLATION.** Order WP 5000.2F, Coordination of Airport Planning and Development, dated January 26, 1990, is canceled.
4. **BACKGROUND.** While much of the regional planning of FAA programs is done at the division level, the Airports Division has delegated the planning responsibilities to the Honolulu and San Francisco Airports District Offices for activities within their respective geographic areas.
 - a. **Planning responsibilities** within the state of Arizona and the 10 southern counties of California are delegated to the Manager, Planning and Programming Branch (AWP-610).
 - b. **The Airport Grant Program (AIP).** The implementation of the National Plan of Integrated Airport Systems (NPIAS), and the growing demands for airport capacity, require close coordination between program functions. It is essential that clear and comprehensive guidelines be established and maintained to prevent conflict and duplication between programs and to develop a unified position of regional issues.
5. **REFERENCES.** Order WP 5000.3, Processing of Obstruction Evaluation (OE) and Airport Airspace Analysis (AAA) cases dated January 10, 1990. The procedures contained in Order WP 5000.3 are intended to be utilized primarily for guidance in processing submittals of FAA Form 7460-1, Notice of Proposed Construction or Alteration, and FAA Form 7480-1, Notice of Landing Area Proposal. For purposes of control, a Non-Rulemaking Action

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MLTRY) -3; A-FOF-O (LTD)

Initiated By: AWP-610

(NRA) case number will be assigned to all Airports program activities coordinated under this order except for Environmental Assessments, Staff Studies, and Noise Control Programs.

6. COORDINATION PROCEDURES.

a. **The requirement for coordination** of airport projects normally begins when the sponsor submits a Preapplication for Federal Assistance (SF-424). This form, together with a sketch identifying the work items, is then distributed within FAA for comment. An item of development must be depicted on an approved Airport Layout Plan (ALP) for it to be eligible for inclusion in a Grant. Thus, it is critical to provide an in-depth review of ALPs and Preapplications to insure consistency. Where a proposed item of development shown on an ALP or included in a Preapplication would affect an FAA facility or an instrument procedure, comments should be submitted to the appropriate Airports office as soon as possible, in order to initiate a reimbursable agreement or a procedure change.

b. **Airport Layout Plans (ALP)**, Environmental Assessments (EA), Environmental Impact Statements (EIS), Airports Division Staff Special Studies, and Airport Noise Compatibility Studies, prepared in accordance with FAR Part 150, will also be distributed for comment, in accordance with applicable orders.

c. **Reports such as Airport Master**, Regional and State System Plan are often voluminous. Thus, only the summary and recommendations sections of these documents will be submitted for coordination. The remaining documents will be available from the appropriate Airports office (Airports District Office ADO, Standards Section AWP-621, Planning Section AWP-611, Programming Section AWP-612, Capacity Section AWP-613) upon request.

d. **Plans and specifications** are not normally circulated because they are complex and expensive to reproduce. However, they are available from the appropriate Airports office upon request.

e. **Coordination procedures** for the processing of Obstruction Evaluation (OE) and Airport Airspace Analysis (AAA) cases [Non-Rulemaking Actions, NRA cases] are set forth in Order WP AS 5000.3, dated January 10, 1990.

7. **SPECIFIC GUIDELINES:** Following are specific guidelines for coordination of Airports Division program actions. A maximum thirty (30) calendar day response time for all coordination should be allowed, unless otherwise specified. The coordination with the FAA Local Coordinator, FAA Representative and the National Weather Service (NWS) is of advisory nature only.

a. **Flight Standards Division [AWP-200]**

(1) All airport matters which require the attention of Flight Standards personnel, including Airport Improvement Program (AIP) projects, Airport Layout Plans (ALP), Airport Master Plans, FAR Part 150 Airport Noise

Compatibility studies, Environmental Assessments, Environmental Impact Statements, airspace study requests and modifications to standards which may affect operational safety, shall be transmitted to the Manager, Technical Standards Branch, AWP-230. AWP-230 will coordinate, as necessary, with Flight Standards Regional and Field Offices for comments. Two (2) copies of ALPs and Master Plans will be provided to AWP-230 for field office coordination.

(2) Following the necessary coordination, a Regional Flight Standards response will be sent to the appropriate Airports office. This response will include the Division's concurrence and/or comments related to OPERATIONAL SAFETY. Flight Standards comments shall be transmitted through AWP-200.

(3) The AWP-230 response should discuss those actions which will be required as a result of the development being coordinated. In the coordination of an Airport Layout Plan, the letter of transmittal will identify changes to the ALP since the last approval by the FAA. This will include the identification and proposed timing of related environmental actions, proposed design standards deviations with sponsor justification and new planned development. Runway end coordinates will be included on new or updated ALPs.

(4) When the Airports Division has knowledge of imminent airport construction, whether or not in an AIP project, AWP-230 will be notified to determine if operational safety is derogated.

(5) Notices of proposed conferences (e.g., user, preconstruction, etc.) will be given by the appropriate Airports office to the assigned Flight Standards District Office (FSDO) and AWP-230, when appropriate.

(6) Visual Approach Slope Indicator (VASI) and Generic Visual Glideslope Indicator (GVGI) facilities programmed under the AIP require additional AWP-230 review and coordination regarding system compatibility with approach topography and with existing or planned facilities. Coordination procedures for VASI/GVGI systems are outlined in Order WP AS 5100.5C.

(7) Order WP 8000.4B, dated March 11, 1982, provides guidelines for Flight Standards input and participation in the National Plan of Integrated Airport Systems (NPIAS) and Joint Planning Conferences (JPC) in the Western-Pacific Region. It pertains to all Flight Standards personnel.

b. Los Angeles Flight Procedures Office [LAX FPO] Airport matters requiring the attention of the Los Angeles Flight Procedures Office (LAX FPO), including:

(1) Airport Improvement Program (AIP) projects, Airport Airspace Analysis (AAA) studies involving evaluation of an Instrument Flight Rule (IFR) and Terminal Instrument Procedures (TERPS), etc. will be transmitted directly to the Manager of LAX FPO, by the appropriate Airports office. LAX

FPO response will be sent to the appropriate Airports office, and shall include their concurrence and/or comments concerning the effect on existing or planned instrument flight procedures, existing or planned navigational aids (NAVAIDS), compatibility with TERPS, etc.

(2) Airports Division will provide a response within 90 calendar days to LAX FPO for requests involving a change in status of an airport from Visual Flight Rule (VFR) to IFR.

c. Airway Facilities Division [AWP-400]

(1) Airport matters requiring the attention of Airway Facilities personnel, including AIP projects, Airport Master Plans, Airport Layout Plans, airspace study requests, NAVAID land requirements and airport construction, which may affect existing or programmed NAVAIDS, shall be transmitted to the Operations Branch, AWP-470. Airport matters involving the establishment of non-federal facilities (excluding lighted aids), environmental assessments, environmental impact statements, and FAR Part 150 Airport Noise Compatibility studies shall be transmitted to the Resource Management Branch, AWP-420.

(2) AWP-470 will request the appropriate System Maintenance Office (SMO) to respond within fifteen (15) days, through AWP-470 as to the anticipated effects of the proposed actions on existing FAA facilities. AWP-420 will determine the anticipated effects on future installations and will respond through AWP-470 to the appropriate Airports office with the Regional Airway Facilities Division position.

(3) Responses for locations of existing or planned Air Traffic Control Towers (ATCT), or approach/navigational aids, will be signed out to AWP-600 by AWP-400.

(4) The AWP-400 response should discuss those actions which will be required as a result of the development being coordinated. This would include the identification (by AWP-420) of related Airway Facilities environmental actions, the type action [Environmental Impact Statement (EIS) or Finding of No Significant Impact (FONSI)] proposed and its timing when available. In addition, the response should include any requirements for areas of land, water, or estates therein, or rights in buildings for construction of an ATCT or AFSS at the airport.

(5) Airport Layout Plan reviews will include evaluation of proposed airport improvements and their impact on Line of Sight for existing or proposed Air Traffic Control Towers and approach/navigational aids. Comments will be coordinated with AWP-520 with any operational implications being transmitted through AWP-500.

(6) Notices of proposed conferences (e.g., user, preconstruction, etc.) availability of plans and specifications, and construction schedules will be given to the appropriate System Maintenance Office (SMO). Non-Federal Program matters will be given to the Non-Federal Program Manager (AWP-423), by the appropriate Airports office.

(7) The Non-Federal Program Manager (AWP-423) will be the FAA's contact with the proponent/sponsor on all non-federal matters involving the establishment of non-federal facilities except lighted aids.

(8) The Western-Pacific Region Non-Federal Coordination Committee, chaired by the Non-Federal Program Manager (AWP-423), will be the focal point for the intra-regional coordination of Non-Federal Facility matters.

d. Air Traffic Division [AWP-500]

(1) Airport matters requiring the attention of Air Traffic Division personnel, including AIP projects, Airport Layout Plans, Airport Master Plans, FAR Part 150 Airport Noise Compatibility Studies, Environmental Assessments, Environmental Impact Statements, construction, airport airspace analysis study requests, capacity studies, etc. shall be forwarded directly to the Operations Branch (AWP-520), by the appropriate Airports office. Two copies of each Airport Layout Plan will be provided to AWP-530. One copy is for their use and one copy for the respective Terminal Radar Approach Control facility (TRACON), Air Traffic Control Tower (ATCT), Automated Flight Service Station (AFSS). In the coordination of an Airport Layout Plan, the letter of transmittal will identify changes to the Plan since the last approval by the FAA. The coordinated Air Traffic Division reply will be made directly by AWP-520 to the appropriate Airports office. However, if there is an impact to Air Traffic facilities, the reply will be through AWP-500 to AWP-600.

(2) Notices of proposed construction conferences (e.g., user, preconstruction, etc.), and construction schedules will be given directly to the appropriate Air Traffic Field Office (TRACON, ATCT, AFSS). However, duplication of notices to Air Traffic Field Offices should be avoided at local coordinator locations (ref. Par. 7(k)).

e. Logistics Division [AWP-50]

(1) Airport matters which include preapplications requiring the attention of Logistics Division personnel shall be transmitted to the Logistics Division, AWP-50, for dissemination to the appropriate Branch(es).

(2) All Grant Agreements contain assurances to protect the FAA's right to obtain rent-free land on airports for use in connection with ATCT, air navigation activities, weather reporting and communication activities construction.

(3) All requests for reimbursable agreements should be directed to the Airports Division through AWP-420. The Logistics Division (AWP-50) will have the final responsibility for coordination and consummation of the written agreement assigned to all Airports program activities coordinated under this order except for Environmental Assessments, Staff Studies, and Noise Control Programs.

f. Airports Division [AWP-600] Airport matters (exclusive of policy) initiated by other divisions and requiring the attention of Airports personnel shall be transmitted directly to the appropriate Airports office by the division having coordination responsibility. This includes all planned instrument approach procedures and Airway Facilities construction associated with any airport. Response will be directly from the appropriate Airports office to the referring division.

g. Civil Aviation Security Division [AWP-700] Airport matters requiring the attention of Civil Aviation Security Division personnel shall be forwarded to the appropriate Civil Aviation Security Field Office (CASFO). Such matters involve airports affected by FAR Parts 107 and 108. Appropriate Airports offices shall advise the appropriate CASFO of the following:

(1) Airport Improvement Program Projects: All AIP projects at air carrier airports shall be coordinated with the appropriate CASFO. Emphasis is to be placed on processing AIP projects (including preapplications) to ensure coordination is maintained between ADOs and CASFOs.

(2) Airport Emergency Plans: Before approving all bomb and air piracy incident procedures in Emergency Plans of Airport Certification Manuals, the appropriate Airports office will coordinate with appropriate CASFOs for technical evaluation and recommendations.

(3) Enforcement Cases: All enforcement investigations involving issues under FAR Part 139.335, Public Protection. Such cases involve concurrent shortcomings in security measures under FAR Parts 107 and 108, e.g., fencing, control of gates, etc.

(4) At locations where a Federal Security Manager position exists, the appropriate Airports office will directly coordinate with and keep the manager informed of all security related matters requiring his/her attention.

h. Executive Resource Staff [AWP-4] Airport matters requiring the attention of the Executive Resource Staff, such as aviation forecasts (including terminal area forecasts), Airport Master Plans, Environmental Assessments, Environmental Impact Statements, and FAR Part 150 Airport Noise Compatibility studies shall be transmitted to AWP-4 by the appropriate Airports office through AWP-610.

i. **Civil Rights Staff [AWP-9]**

(1) Airport matters requiring the attention of the Civil Rights staff (AWP-9), such as the Disadvantaged Business Enterprise (DBE) Program, must be accomplished prior to issuance of grants-in-aid.

(2) The appropriate Airports office will forward to AWP-9, a copy of the Tentative Allocation (TA). The TA letter will reference the categorical DBE requirements which must be accomplished before issuance of the Grant Offer.

(3) Upon receipt of a copy of the TA, AWP-9, will advise AWP-612, as to the sponsor status of compliance with said DBE requirements.

j. **Assistant Chief Counsel [AWP-7]** Airport matters requiring the attention of the Assistant Chief Counsel Office (AWP-7), which include Environmental Assessments, Environmental Impact Statements, etc. shall be forwarded by the appropriate Airports office to the office of Assistant Chief Counsel, through AWP-610, for review, comments, and response.

k. **Local Coordinator** The Local Coordinator is the focal point for coordination at airports where the FAA has an air traffic facility. The coordinator shall be kept advised of matters requiring his attention. These include pre-applications for Federal assistance, sponsor/users conferences (Order WP 5100.11B, dated January 10, 1990), scheduling of pre-construction conferences, and other pertinent correspondence on planning and development work. The coordinator should be notified of all proposed field visits and final inspections by Airports representatives. The local coordinator will correspond directly with the appropriate Airport office. A list of the current local coordinators within the region is included in Appendix 1.

l. **FAA Representative** To assure the 'one FAA' concept contained in Order 1200.8C, dated September 30, 1987, Public Information Activities and Programs, Chapter 8, Local Public Affairs Program, is followed, the appropriate Airports office will forward copies of pertinent correspondence on planning and development work to the appropriate FAA representative. The correspondence will include all matters that the Local Coordinator is advised of as indicated in subparagraph 7(k) above.

m. **National Weather Service**

(1) Automated Surface Observation Stations (ASOS) are currently installed or will be installed at all airports within the Region. Some of the ASOS sites are owned by the National Weather Service (NWS), others by the FAA. All sites are maintained by NWS. At the present time, all NWS

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sites, except for one, are commissioned while most of the FAA locations are not. The appropriate Airports office will coordinate, as determined necessary, AIP preapplication material for projects directly with:

Airports in Arizona, California and Nevada:

Airports in Hawaii and Pacific Basin:

Chief, System Operation Division
National Weather Service
Western Region Headquarters
125 S. Street
Salt Lake City, Utah 84138-1102
Telephone: 801-524-5138

Director, National Weather Service
Pacific Region Headquarters
Grosvenor Center, Mauka Tower
737 Bishop Street, Suite 2200
Honolulu, Hawaii 96813-3213
Telephone: 808-532-6416

(2) The NWS will subsequently advise the Airports office, if further coordination (e.g., construction plans) is required. The preliminary coordination may be accomplished by telephone or in writing, provided a record is retained with the project file. NWS may have project input regarding the effect of construction on NWS facilities, as well as possible requirements for NWS facility areas, under the AIP Grant Agreement.

n. **Military Representatives [AWP-900]** Airport matters requiring the attention of the Military Representatives Office, AWP-900, which include airspace analysis in joint use airports, airport use agreements, environmental assessments and environmental impact statements related to base closures, etc. shall be forwarded by the Airports Division [regional office staff] to the office of Military Representatives for review, comments, and response.

8. **INFORMATION COPIES.** Coordinating offices must be alert to the necessity of furnishing appropriate offices with copies of their correspondence when it involves particularly complex or potentially controversial matters.

9. **SAMPLE COORDINATION LETTERS.** Sample letters for Airports Division coordination of AIP Preapplication for Federal Assistance, Airport Layout Plan, Environmental Assessment, and project plans and specifications are included in Appendix 2.

10. **COORDINATION GUIDE.** Appendix 3 provides a graphic presentation of the intra-region coordination system for Airports Division program activities.

William C. Withycombe
William C. Withycombe
Regional Administrator

WESTERN-PACIFIC LOCAL COORDINATORS

ARIZONA

Phoenix: George Sullivan..... (602) 379-3684
Prescott: Harry Boyle..... (520) 445-2160
Tucson: Gary Fay..... (520) 670-5087

CALIFORNIA

Antelope Valley: Larry T. Anderson..... (805) 265-8201
Bakersfield: Jim Snavely..... (805) 399-3531
Arcata: Mike Koons..... (707) 839-2965
Fresno: John Manuszak..... (209) 487-5405
Long Beach: Linda Silvertooth..... (562) 980-4600
Los Angeles: William T. Eyre, Jr. (310) 215-2150
Palmdale: Larry T. Anderson.. (805) 265-8201
Oakland: Ward Huston..... (510) 745-3000
Riverside: Allan Ashbury..... (714) 276-6701
Orange County: Jeff Thorstenson..... (714) 668-0141
Sacramento: Wilson S. Moses..... (916) 354-0165
Burbank: Sherry D. Avery..... (818) 567-4806
Monterey/San Jose: James Mathews..... (408) 375-1211
Santa Barbara: Chick S. Foley..... (805) 967-9717
San Diego: John Mayrhofer..... (619) 537-5800
San Francisco: Thomas L. Parks..... (650) 876-2883

NEVADA

Las Vegas: Howard Vaughn..... (702) 388-6482
Reno: Spencer E. R. Buxton..... (702) 858-7700

PACIFIC ISLANDS

Guam: Anthony C. Manibusan..... (671) 447-4305
Hawaii: Tom Rea..... (808) 541-1239

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Appendix 2

APPENDIX 2. AIRSPACE CASES

Date:

Subject: ACTION: Airport _____
Preapplication for Federal Assistance;
Fiscal Year ____;
Airspace Case No. 97-SFO-0000-NRA

From: Manager, Airports District Office, SFO-600

To: AWP-233; AWP-520; LAX-FPO

Attached for your review and comment is one copy of the subject Preapplication for Federal Assistance under the FY__ Airport Improvement Program (AIP). The Preapplication includes the following items of development:

DESCRIPTION.

Airport Layout Plan approved OR TO BE UPDATED (PLEASE INDICATE).

Subject project is being coordinated for your technical review. In addition to your comments, please answer the following specific questions: (1) Within your program responsibilities, what action(s) do you have as a direct or indirect consequence to the proposed development? (2) If you have an action in (1) above, what type of environmental action (as per Order 1050.1D Policies and Procedures for Considering Environmental Impacts) are you responsible for? and (3) What is your timing on this action?

Please provide your response to us no later than (INDICATE DUE DATE - 30 WORKING DAYS).

Manager, Airports District Office

Attachments: Preapplication for Federal Assistance w/Sketch

cc: AWP-600

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Date:

Subject: ACTION: Airport _____
Preapplication for Federal Assistance;
Fiscal Year _____;
Airspace Case No. 97-SFO-0000-NRA

From: Manager, Airports District Office, SFO-600

To: AWP-470; SMO; AWP-50

Attached for your review and comment is one copy of the subject Preapplication for Federal Assistance under the FY 1997 Airport Improvement Program (AIP). The Preapplication includes the following items of development:

DESCRIPTION.

Airport Layout Plan approved OR TO BE UPDATED (PLEASE INDICATE).

Please advise of any requirements for other areas of land or water or estates therein, or rights in buildings for construction of an ATCT, AFSS or FSS at the airport. Further, in accordance with the requirements of Paragraph 152.107 Part 152 of the Federal Aviation Regulations, are there any items in an approved budget for the installation of landing aids, such as approach light systems, etc., at the airport?

Subject project is being coordinated for your technical review. In addition to your comments, please answer the following specific questions: (1) Within your program responsibilities, what action(s) do you have as a direct or indirect consequence to the proposed development? (2) If you have an action in (1) above, what type of environmental action (as per Order 1050.1D, Policies and Procedures for Considering Environmental Impacts) are you responsible for? and (3) What is your timing on this action?

Please provide your response to us no later than (INDICATE DUE DATE - 30 WORKING DAYS).

Manager, Airports District Office

Attachments: Preapplication for Federal Assistance w/Sketch

Note: In accordance with Paragraph 7(3)(b) of this Order, SMO comments are to be provided to AWP-470 for inclusion in the consolidated AF Division comments.

cc: AWP-600

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Appendix 2

Date _____

Name _____
Chief, System Operation Division
National Weather Service
Western Region Headquarters
125 S. Street
Salt Lake City, Utah 84138-1102

Dear Mr. _____:

Airport: _____
Preapplication for Federal Assistance;
Airspace Case No. 97-AWP-0000-NRA

Enclosed for your review and comment is one of the subject Preapplications for Federal Assistance and related documents.

Airport Layout Plan approved OR TO BE UPDATED (PLEASE INDICATE)

Please advise of any requirements for other areas of land or water or estates therein, or rights in buildings for construction of a Weather Bureau at the airport.

Subject project is being coordinated for your technical review. In addition to your comments, please let us know within your program responsibilities, what action(s) do you have as a direct or indirect consequence to the proposed development.

Sincerely,

Manager, Airports District Office

Enclosure: Preapplication for Federal Assistance (SF-424) w/Sketch

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Date:

Subject: ACTION: Airport
Preapplication for Federal Assistance;
Fiscal Year ____;
Airspace Case No. 97-SFO-0000-NRA

From: Manager, Airports District Office, SFO-600

To: Manager, Civil Aviation Security Field Office (CASFO-SFO LAS PHX)

Attached for your review and comment is one copy of the subject Preapplication for Federal Assistance under the FY 1997 Airport Improvement Program (AIP). The Preapplication includes the following items of development:

DESCRIPTION.

Airport Layout Plan approved OR TO BE UPDATED (PLEASE INDICATE).

Please provide your response to us no later than (INDICATE DUE DATE - 30 WORKING DAYS).

Manager, Airports District Office

Attachment

cc: AWP-600, ATCT, AFSS, OR FSS (INDICATE)
FAA Representative (w/o enclosures)
Local Coordinator (w/o enclosures)

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Appendix 2

Date:

Subject: **ACTION:** AIRPORT, CITY, STATE, Airport Layout
Plan; Airspace Case No. AIRSPACE CASE No. 97-SFO-0000-NRA

From: Manager, Airports District Office, SFO-600

To: Manager, Operations Branch, AWP-520

Attached for your review and comment is the updated Airport Layout Plan (ALP) for the above location. The most current ALP on file with the agency is dated (DATE OF CURRENT ALP WITH OFFICE).

Changes, highlighted in yellow, from the prior approved ALP are as follows:

1. Inclusion of high Speed Taxiways "F" and "N".
2. Revised new Ultimate Property Line.
3. Revised new Ultimate ASR site.
4. Relocation of T-Hangar site
5. Inclusion of Center Line Lights for Runways 16R-34L and 16L-34R.

The ALP is being coordinated for your technical review. The impact to existing or planned agency structures or installations is requested. If an Air Traffic Control Tower is now operating at this location, we request specific comment as to impact of the planned development on line of sight for this facility. If it is proposed for the agency to budget for a new facility, please advise of your optimum location.

Your comments and recommendations are requested within 30 calendar days.

If comments are not received by (INDICATE 30 CALENDAR DAYS) we will consider them for the next ALP update.

Manager, Airports District Office

Attachment

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Date:

Subject: **ACTION:** Airport Name
Draft Environmental Assessment

From: Supervisor, Planning Section, AWP-611

To: Assistant Chief Counsel, AWP-7
Manager, Executive Resource Staff, AWP-4
Manager, Flight Standards Division, AWP-200
Manager, Airway Facilities Division, AWP-400
Manager, Air Traffic Division, AWP-500

Attached is one (1) copy of the above referenced draft Environmental Assessment (EA) for _____ Airport. The Draft EA was prepared by _____ and addresses the potential environmental impacts associated with the proposed work _____ at the airport.

This document is being coordinated with the regional offices which may have comments relative to the existing or future conditions on which the EA is being developed. Please provide your comments to this office no later than _____. If we do not receive any comments from your office we will assume you concur with the EA as written.

If you require clarification or assistance in review of this document, please call _____ at _____. Please return the attached document to this office with your comments.

Supervisor, Planning Section

Environmental Protection Specialist

Attachment

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Appendix 2

Date:

Subject: ACTION: Plans and Specifications Coordination Memo

FROM: Supervisor, Safety and Standards Section

TO: LAX-FPO
SMO
AWP-520
CASFO
NWS

We have received the Sponsor's plans and specifications for the

The preapplication for federal assistance for this project was coordinated with your office on _____ under Airspace Case No. _____.

Unless we are informed otherwise within thirty (30) calendar days we will assume your determination as given for the above project is still effective.

If a review of the plans and specifications is necessary, they may be obtained or reviewed in this office.

Supervisor, Safety and Standards Section

AIRPORTS PROGRAM ACTIVITY

FAA COORDINATION OFFICES, WESTERN-PACIFIC REGION																			
AIRPORTS PROGRAM ACTIVITY	AWP-4	AWP-7	AWP-9	AWP-50	AWP-230	FSDO	LAX-EPO	AWP-420	AWP-423	AWP-470	SMO	AWP-520	ATCT, TRACON, AFSS, FSS	CASFO	FEDERAL SECURITY MANAGER	AWP-900	LOCAL COORDINATOR	NATIONAL WEATHER SERVICE (NWS)	FAA REPRESENTATIVE
AIP																			
Preapplication (*)				X	X		X			X	X	X		X	X		X	X	X
Tentative Allocation			X	X													X		X
Notice of receipt Plans and Specifications (*)							X				X	X		X					X
Modification to Standards (*)					X							X							
Preconstruction Conference (*)					X	X				X	X		X	X			X		X
Final Inspection													X				X		X
ALP (*)					X					X		X							
EA/EIS	X	X			X			X				X							
FAR 150	X				X			X				X							
NPIAS																			
Joint Planning Conferences (*)					X			X				X			X	X	X		X
Updates (*)					X			X				X							
Airspace																			
FAR Part 77 (*)					X		X			X	X	X					X		
FAR Part 157 (*)					X		X			X	X	X					X		
Certification					X		X						X	X					X
Field Visits						X							X				X		X
Non-Federal Facilities								X	X										

(*) AWP-230, AWP-470, AWP-520 prepare division responses
 CASFO Air Carrier Airports only
 NOTE: Replies on Airport Layout Plans and Environmental Assessments for locations with existing or planned Air Traffic Control Towers or approach/navigational aids will be signed out to AWP-600 by respective Division program managers (i.e., AWP-200, 400, 500).