

## DOCUMENT CHANGE PROPOSAL/BRIEFING SHEET

### **FINAL DISPOSITION**

**ORDER/PUBLICATION:** 7210.3W

**CHANGE:** 1

**EFFECTIVE DATE:** August 26, 2010

**TRACKING #:** 31- 17-5-13

**SPECIALIST/ROUTING:** Eric Lautenschlager AJR-53 (202) 267-8403

#### **1. PARAGRAPH NUMBER AND TITLE:**

17-5-13. ELECTRONIC SYSTEM IMPACT REPORTS

**2. BACKGROUND:** Current procedures dictate that service area offices provide the Air Traffic Control System Command Center (ATCSCC) with advance notification of planned events and outages that will impact the air traffic (AT) system (for example, air shows, runway closures, and procedural changes). This change mandates sharing the System Impact Report (SIR) using the Operational Information System (OIS) page on the ATCSCC Web site. Additionally, providing the SIR in a timelier manner allows our customers to more effectively plan their operation and reduce the impact to the extent practicable.

**3. EXPLANATION OF CHANGE:** This change improves coordination among AT facilities, the service areas, and the ATCSCC regarding SIRs. Our stakeholders will be able to view the information on the OIS. This change cancels and incorporates N JO 7210.742, System Impact Reports, effective April 29, 2010.

#### **4. CHANGE:**

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##### **NEW**

#### **17-5-13. ELECTRONIC SYSTEM IMPACT REPORTS**

**AT facilities must coordinate with their TMU or overlying TMU for developing an electronic system impact report (SIR) for all planned outages/projects/events that could cause a significant system impact, reduction in service, or reduction in capacity (for example, air shows, major sporting events, business conventions, runway closures, and procedural changes affecting terminals and/or ARTCCs). Technical Operations is responsible for reporting all unplanned outages that pertain to FAA equipment.**

#### **NOTE-**

**Planned events/outages are construed to mean that the event or outage is scheduled in advance of the occurrence.**

**a. The TMU must coordinate the operational impact the outage/project/event will cause with the DTO or designee, through their TMO. This includes, but is not limited to, reduction in AAR/ADR, anticipated TMIs, alternate missed approach procedures, and anticipated delays or any other significant impacts within the NAS.**

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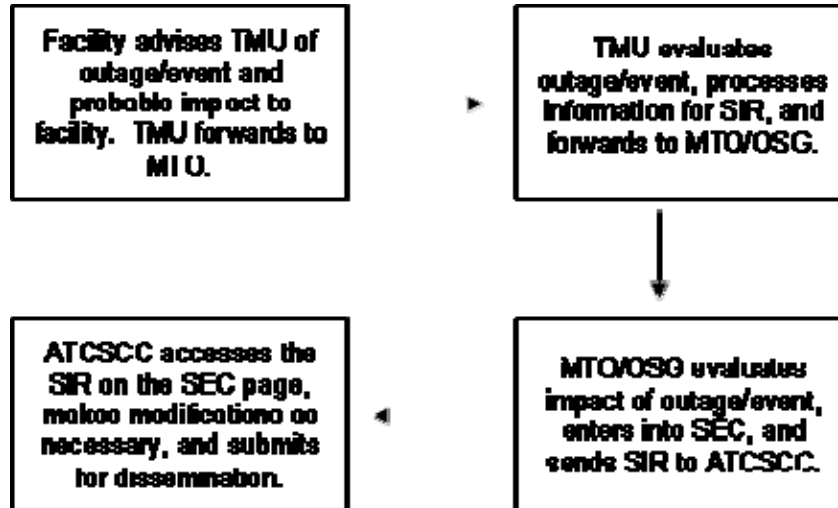
**b. To ensure the ATCSCC receives all planned events and outages that could have a significant impact on the NAS, the DTO/designee or the OSG must enter the impact data on the Strategic Events Coordination Web site at <http://sec.faa.gov>.**

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*FIG 17-5-1*



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**c. The electronic SIR must contain the following information:**

- 1. Airport/facility identifier.**
- 2. Overlying ARTCC.**
- 3. Scheduled dates/times.**
- 4. Description of outage/project/event.**
- 5. Operational impact.**
- 6. Facility recall.**
- 7. Flight check requirements.**
- 8. Anticipated delays.**
- 9. Anticipated TMIs.**
- 10. Customer coordination.**
- 11. General information.**
- 12. Contact information.**
- 13. Date/time of scheduled telecons.**

**NOTE-**

**SIRs cannot be viewed on the OIS by facilities or our**

customers until the ATCSCC has approved the content. Instructions for entering items in detail are provided on the Web site at <http://sec.faa.gov>.

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d. The ATCSCC will access the SIRs on the SEC page, make modifications as necessary, and submit the SIR for dissemination. Once the ATCSCC has submitted the SIR, the information can be viewed on the intranet at <http://www.atcsc.faa.gov/ois/> on the OIS page under "System Impact Reports."

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e. Field facilities, TMUs, TMOs, DTOs, the service center OSG, and the ATCSCC must ensure that SIRs:

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1. Are coordinated, developed, and submitted with as much advance notice as possible before the planned event/outage.

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NOTE-  
Providing the SIR in a timely manner allows our customers to more effectively plan their operation and reduce the impact to the extent practicable.

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2. Do not contain sensitive security information.

No further changes to paragraph.

5. **INDEX CHANGES:** None

6. **GRAPHICS:** None

7. **GENOT/NOTICE:** N JO 7210.742, Electronic System Impact Reports, effective April 29, 2010

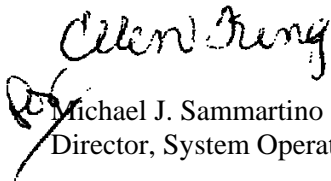
8. **FORMATTING & PLAIN LANGUAGE REVIEW:** ☒ HM 6/15/2009

8. **SAFETY RISK MANAGEMENT:** (Check appropriate box).

☐ Proposed change meets full SMS requirements for safety risk assessment.

☒ Proposed change is not safety related.

Comments:

  
Michael J. Sammartino  
Director, System Operations

7/31/09  
Date: