

ORDER

DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

1720.24A

3/12/90

SUBJ: DISTRIBUTION OF ICAO PUBLICATIONS

1. PURPOSE. This order provides guidance to regional air traffic divisions and air traffic facilities for the procurement and distribution of International Civil Aviation Organization (ICAO) publications.
2. DISTRIBUTION. This order is distributed at branch level to Washington and regional air traffic offices, the FAA Academy, FAA Technical Center, and all air traffic field offices and facilities.
3. CANCELLATION. Order 1720.24, Distribution of ICAO Publications, dated January 26, 1972, is cancelled.
4. BACKGROUND. ICAO publications are necessary to regional headquarters and field facilities which deal with international airspace. These publications provide information on aviation standards and recommended practices agreed upon by all nations to whom ICAO delegates international airspace for the provision of air traffic services. Many ICAO provisions are incorporated into U.S regulations and orders and many FAA publications reference ICAO publications.
5. RESPONSIBILITIES.
 - a. Regional Air Traffic Divisions shall:
 - (1) Determine which ICAO publications are needed by the facilities, under their jurisdiction, which provide air traffic services in international airspace, service international flight plans, or otherwise require the use of ICAO publications. (appendices 1 through 3 list recommended publications.)
 - (2) Provide the necessary current ICAO publications and amendments to those publications to appropriate field facilities in a timely manner.
 - (3) Provide the necessary ICAO publications to appropriate field facilities either by obtaining the documentation directly from ICAO then distributing them to the facilities or by furnishing facilities with the funds to set up accounts with ICAO. The establishment of accounts allows the facilities to order publications directly from ICAO. A standing account with ICAO is preferred, whether established by a region or facility, since new editions and amendments are automatically sent.

Distribution: A-W(AT/TO/TR/TH)-3, A-X(AT)-3;
A-FAT-0(LTD); A-Y(AI)-3; A-Z(ST)-3

Initiated By: ATO-340

b. Air Traffic Facilities shall:

(1) Maintain the necessary up-to-date ICAO publications needed to provide adequate service to the air traffic system users.

(2) Advise their respective regional air traffic divisions of which ICAO publications they require.

6. PROCUREMENT. ICAO publications and free catalogs of publications may be procured from:

International Civil Aviation Organization
Attention: Document Sales Unit
1000 Sherbrook Street West, Suite 400
Montreal, Quebec
Canada H3A 2R2

The subscription price of some publications includes the amendment service.

7. STOCKING. Regional air traffic divisions concerned with international flight operations should maintain a library of at least all publications listed in appendix 1 of this order, plus the following:

a. The ICAO Bulletin. Obtained by subscription. The Bulletin is necessary to maintain an up-to-date file of ICAO publications. It lists amendments and new publications as they are issued, with descriptions and prices. The Bulletin also provides a concise account of the activities of ICAO.

b. Reports of Regional Air Navigation Meetings. These are reports of meetings in which matters pertaining to particular ICAO regions have been discussed. These meetings are usually the largest and most attended in the region and are where major issues are considered. The reports should be disseminated to the appropriate facilities.


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APPENDIX 1. OCEANIC AIR TRAFFIC FACILITIES

The following are ICAO publications recommended for Air Route Traffic Control Centers (ARTCC) and Center Radar Approach Control (CERAP) facilities which provide air traffic services in oceanic airspace.

Annex 2 - Rules of the Air

Annex 7 - Aircraft Nationality and Registration Marks

Annex 10 - Aeronautical Telecommunications

Annex 11 - Air Traffic Services

Annex 12 - Search and Rescue

Annex 15 - Aeronautical Information Services

Document 4444 - Rules of the Air and Air Traffic Services

Document 7030 - Regional Supplementary Procedures

Document 7910 - Location Indicators

Document 7946 - Manual of Teletypewriter Operating Practices

Document 8168 - Aircraft Operations

Document 8400 - ICAO Abbreviations and Codes

Document 8585 - Designators For Aircraft Operating Agencies, Aeronautical Authorities and Services

Document 8643 - Aircraft Type Designators

Document 9377 - Manual on Co-ordination Between Air Traffic Services and Aeronautical Meteorological Services

Document 9399 - Manual of Teletypewriter Operating Practices
(Teletypewriters based on microprocessor technology)

Document 9426 - Air Traffic Services Planning Manual

Appropriate Air Navigation Plan(s):

Document 8755 - North Atlantic/North America/Pacific ICAO Region
Document 8733 - Caribbean/South America ICAO Region
Document 8700 - Middle East/Asia ICAO Region

APPENDIX 2. NON-OCEANIC AIR TRAFFIC FACILITIES

The following are ICAO publications recommended for ARTCCs and CERAPs which provide air traffic services in international but not oceanic airspace.

Annex 2 - Rules of the Air

Annex 7 - Aircraft Nationality and Registration Marks

Annex 10 - Aeronautical Telecommunications

Annex 11 - Air Traffic Services

Annex 12 - Search and Rescue

Document 4444 - Rules of the Air and Air Traffic Services

Document 7030 - Regional Supplementary Procedures

Document 7910 - Location Indicators

Document 8400 - ICAO Abbreviations and Codes

Document 8585 - Designators For Aircraft Operating Agencies, Aeronautical
Authorities and Services

Document 8643 - Aircraft Type Designators

Appropriate Air Navigation Plan(s):

Document 8755 - North Atlantic/North America/Pacific ICAO Region

Document 8733 - Caribbean/South America ICAO Region

Document 8700 - Middle East/Asia ICAO Region

APPENDIX 2. NON-OCEANIC AIR TRAFFIC FACILITIES

The following are ICAO publications recommended for ARTCCs and CERAPs which provide air traffic services in international but not oceanic airspace.

Annex 2 - Rules of the Air

Annex 7 - Aircraft Nationality and Registration Marks

Annex 10 - Aeronautical Telecommunications

Annex 11 - Air Traffic Services

Annex 12 - Search and Rescue

Document 4444 - Rules of the Air and Air Traffic Services

Document 7030 - Regional Supplementary Procedures

Document 7910 - Location Indicators

Document 8400 - ICAO Abbreviations and Codes

Document 8585 - Designators For Aircraft Operating Agencies, Aeronautical
Authorities and Services

Document 8643 - Aircraft Type Designators

Appropriate Air Navigation Plan(s):

Document 8755 - North Atlantic/North America/Pacific ICAO Region

Document 8733 - Caribbean/South America ICAO Region

Document 8700 - Middle East/Asia ICAO Region

APPENDIX 3. FLIGHT SERVICE STATIONS (FSS)

The following are ICAO publications recommended for FSS, Automated FSS, and International FSS which handle a significant number of international messages.

Annex 7 - Aircraft Nationality and Registration Marks

Annex 10 - Aeronautical Telecommunications, Volume II

Annex 12 - Search and Rescue

Document 4444 - Rules of the Air and Air Traffic Services

Document 7910 - Location Indicators

Document 8400 - ICAO Abbreviations and Codes

Document 8585 - Designators For Aircraft Operating Agencies, Aeronautical Authorities and Services

Document 8643 - Aircraft Type Designators

Appropriate Air Navigation Plan(s):

Document 8755 - North Atlantic/North America/Pacific ICAO Region

Document 8733 - Caribbean/South America ICAO Region

Document 8700 - Middle East/Asia ICAO Region

NOTE: Most of these publications are listed in FAA Order 7110.80, Data Communications, paragraph 3-1, as being necessary to conduct facility operations.

NOTE: Due to extensive international involvement, international FSS may require publications more suited to an oceanic control facility such as those listed in Appendix 1.