

# Federal Aviation Administration

## Required Reading Material

**IMPORTANT:** It is mandatory that you read this material before reporting for duty. Please print this material before reporting for duty. Please print this information for future reference. The reference documents are available on the FAA New Employee's Orientation Web Site @

[https://www.faa.gov/jobs/new\\_employee\\_onboarding/required\\_reading\\_material/](https://www.faa.gov/jobs/new_employee_onboarding/required_reading_material/)

- [Administrator's Policy Statement on The Prevention of Harassment](#) (PDF)
- [Administrator's Policy Statement on Non-Discrimination](#) (PDF, 4.5 MB)
- [Administrator's Policy Statement on The Prevention of Harassment](#) (PDF)
- [Administrator's Policy Statement on the Accountability Board](#)
- [D-4A DC Certificate of Non-Residence in the District of Columbia](#)
- [Ethical Conduct and Financial Disclosure](#) (PDF, 1.4 MB)
- [Hatch Act](#) (PDF)
- [Know Your Rights When Reporting Wrongs](#) (PDF) (open in Google Chrome)
- [Memorandum-Drug/Alcohol Testing \(if required\)](#) (PDF, 790 KB)
- [No Fear Act](#)
- [Prohibited Personnel Practices](#) (PDF) (open in Google Chrome)
- [Secretary of Transportation's Policy Statement on Equal Employment Opportunity](#)
- [Secretary of Transportation's Policy Statement on the Employment and Advancement of Persons with Disabilities](#)
- [Secretary of Transportation's Policy Statement on the Prevention of Harassment](#) (PDF, 173 KB)
- [Standards of Conduct ER-4.1](#) (PDF, 149 KB)
- [The Freedom of Information Act](#) (PDF, 145 KB)
- [Whistleblower Retaliation](#) (PDF) (open in Google Chrome)
- [Whistleblowing](#) (PDF) (open in Google Chrome)
- [Your Rights as a Federal Employee](#) (PDF) (open in Google Chrome)

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I certify that I read all required documents.