

**PRE-EMPLOYMENT CERTIFICATION STATEMENT  
FOR SELECTIVE SERVICE REGISTRATION**

IMPORTANT NOTICE:

If you are a male born after December 31, 1959 and are at least 18 years of age, civil service employment law (5 U.S.C. 3328) requires that you must be registered with the Selective Service System, unless you meet certain exemptions under Selective Service law. If you are required to register but knowingly and willfully fail to do so, you are ineligible for appointment by executive agencies of the Federal Government.

NON-REGISTRANTS UNDER AGE 26:

If you are under age 26 and **HAVE NOT** registered with the Selective Service System, as required, you should register promptly at the U.S. Post Office, or online at the following website address: [www.sss.gov](http://www.sss.gov).

NON-REGISTRANTS AGE 26 OR OLDER:

If you were born in 1960 or later, are over age 26 and were required to register with the Selective Service System, but did not do so, you can no longer register under Selective Service Law. Therefore, you are not eligible for appointment to an executive agency unless you can prove to the Office of Personnel Management (OPM) that your failure to register was neither knowing nor willful. You may request an OPM decision by mailing your written request for an OPM determination together with any explanation or documentation you wish to furnish to prove that your failure to register was neither knowing nor willful to: U.S. Office of Personnel Management; NACI Center; IOD-SAB; Boyers, Pennsylvania 16018.

PRIVACY ACT STATEMENT:

Because information on your registration status is essential for determining whether you are in compliance with 5 U.S.C. 3328, failure to provide the information requested by this statement will prevent any further consideration of your application for appointment. This information is subject to verification with the Selective Service System and may be furnished to other Federal agencies for law enforcement or other authorized use in implementing this law.

FALSE STATEMENT NOTIFICATION:

A false statement may be grounds for not hiring you, or for terminating your appointment, if you have already begun work. Also, you may be punished by fine or imprisonment under U.S. Code, Title 18, Section 1001.

CERTIFICATION OF REGISTRATION STATUS:

Check One:

- I certify that I **HAVE** registered with the Selective Service System. \_\_\_\_\_ (Registration Number)
- I certify that I have been determined by the Selective Service System to be **EXEMPT** from the registration provision of Selective Service law.
- I certify that I have **NOT** registered with the Selective Service System.
- I certify I have **NOT** reached my 18<sup>th</sup> birthday and understand that I am required by law to register at that time.

\_\_\_\_\_  
Employee Signature (Use Ink Only)

\_\_\_\_\_  
Date Signed (Use Ink Only)

\_\_\_\_\_  
HR Assistant/Specialist Validation (Use Ink Only)

\_\_\_\_\_  
Date Validated (Use Ink Only)