

Message Page

Upon login to the AMCS, users will be presented with the Message Page if the user has more than one application available to them or if there are new messages. If there are no new messages and the user only has access to the AMCS application, the user will be presented with the AMCS Pending Exams screen upon login. If there are new messages they will display in the Messages box. All messages that are currently active can be viewed by clicking on **All**. Click on the *Aerospace Medical Certification Subsystem* link and you will be taken to the AMCS Pending Exams screen.

The screenshot shows the FAA Message Page. At the top left is the FAA logo and the text "Federal Aviation Administration". At the top right is a link to "FAA.gov". Below the header, a welcome message reads "Welcome Linda Smith". On the left is a "Menu" with links for "Home", "Change Password", and "Logout". The "Applications" section lists "Aerospace Medical Certification Subsystem" and "AME Administration". The "Messages" section contains a table with the following data:

Required	Date	Subject
	08/16/10	Big Test

Below the table is a "View" button and a filter bar with "New" and "All" buttons.

At the bottom of the page, there are links for "FAA.gov Home", "Privacy Policy", "Web Policies & Notices", "Contact Us", and "Help". A footer note reads "Readers & Viewers: PDF Reader".

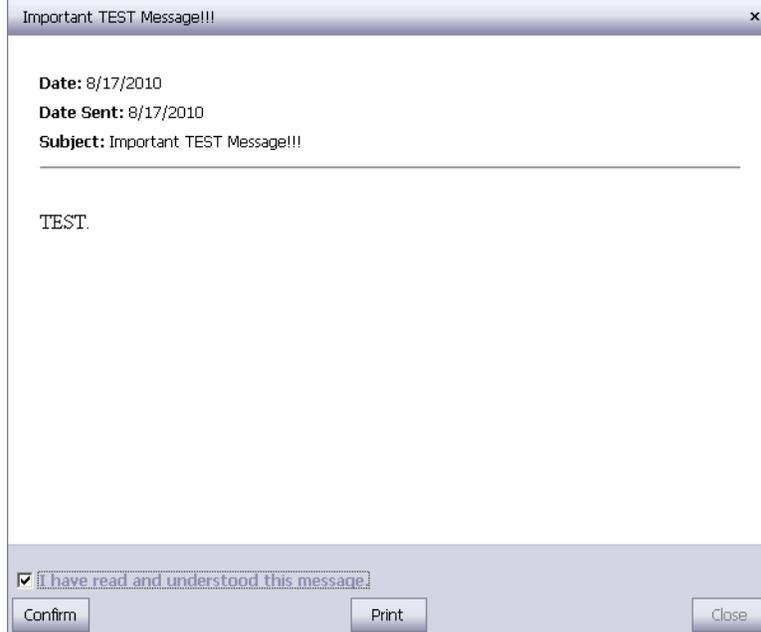
If a message requires confirmation, a message will display at the top of the screen, the application links will be disabled and a check mark will display under the "Required" header in the messages section of the screen. Users will not be allowed access to any application until they confirm they have read the message.

The screenshot shows the FAA Message Page with a confirmation message. The "Applications" section is disabled and displays a warning icon and the text: "When messages exist that require viewing, they must first be confirmed before accessing any application. Once you have viewed and confirmed all required messages, applications will be accessible." Below this, the application links "Aerospace Medical Certification Subsystem" and "AME Administration" are visible. The "Messages" section contains a table with the following data:

Required	Date	Subject
✓	08/17/10	Important TEST Message!!!
	08/16/10	Big Test

Below the table is a "View" button and a filter bar with "New" and "All" buttons.

Clicking on the **View** button will display the message along with a check box and **Confirm** button. A **Print** button has also been provided so that the message may be printed. If a message requires confirmation, check the box and click on the **Confirm** button. Once confirmation is made you will be returned to the Message Page. The warning message will be gone and the application links will be enabled.



Accounts Not Validated will be Denied Access

AMEs will be required to validate the AMCS accounts for their staff every 90 days via the AMEADMIN application. If accounts are not validated they will be locked and the link to AMCS will be disabled with a yellow triangle beside it upon log-in to AMCS. Hover over the triangle to see the message explaining that access to AMCS is being denied until the account is validated.

Applications

Aerospace Medical Certification Subsystem 

[AME Administration](#)

Access to AMCS has been denied as your AME has not validated staff within the last 90 days or has not authorized access to AMCS for this account. Please ask your AME to perform account validation using the AME Administration application to restore your access.

Messages

Required	Date	Subject
There are no new messages.		

New All