

July 25, 2011

Dear Dr. :

You may know that all Office of Aerospace Medicine information systems were audited by the Department of Transportation Office of the Inspector General (DOT OIG). The audit was completed June 10, 2010. All of the DOT OIG findings related to computer systems and equipment owned and maintained by the Federal Aviation Administration have been remediated.

One finding directly affects you as an Aviation Medical Examiner. For security reasons, your computer display must be locked after 15 minutes of computer inactivity. I know many of you have already installed lockout software on your computers, but for those who haven't, you must install a screen lockout feature on any computer in your office used to access the Airman Medical Certification System (AMCS) no later than September 30, 2011.

To assist you with the installation of this feature on your computer, we have provided identical instructions on two different FAA web sites: <http://www.faa.gov/go/ame>; and <http://www.faa.gov/go/amcssupport>. After navigating to either web site, please view the information in the section entitled "How to configure your computer to lockout after 15 minutes of inactivity".

Please note that the instructions provided are operating system-specific, so you will need to know the operating system used on your computer. If you use an operating system not covered by these instructions, you should call the Office of Aviation Safety's National Service Desk at (877) 287-6731 for assistance.

I apologize in advance if this requirement causes you any inconvenience, but this is a government wide security standard for access to Federal information systems. I hope you will understand the reason for this change as it is essential in order to help protect our sensitive pilot information.

Sincerely,

A handwritten signature in black ink that reads "Warren S. Silberman, D.O., MPH". The signature is written in a cursive style with a horizontal line underlining the name.

Warren Silberman, D.O., MPH
Manager, Aerospace Medical Certification Division