

CTO Facility Rating Test Information

The Facility Rating Test is a practical exam designed to test the CTO applicant's ability to independently conduct control tower operations. This test is given at the completion of certifying on all positions in the tower. Form 8400-3 is the guide/basis for the Facility Rating Test. Successful completion of the facility rating test will result in the issuance of a Control Tower Operator Certificate, with facility rating. The facility rating test is a practical demonstration conducted in a tower environment so that the applicant may display the knowledge and skills required of a control tower operator at a specific facility.

- a. The applicant must demonstrate the knowledge, skills, and proficiency that are required in the control tower for which the rating is sought.
- b. The CTO Examiner shall, use FAA Form 8400-3 (*Application for an Airman Certificate and/or Rating*) for the practical demonstration test, and shall observe the applicant in action, directly monitor two-way communications, and evaluate the performance of the applicant at all certified control positions (combined positions are acceptable). Each applicant must complete section four of FAA Form 8400-3 prior to beginning the test.
- c. For any task in section 10D of Form 8400-3 that cannot be observed through demonstration, the examiner must document that the applicant has satisfactorily applied performance/knowledge by verbally questioning the applicant. This must be accomplished in a way that allows the applicant to demonstrate the depth of his/her knowledge. The questions should be concise, appropriate to the subject matter, and the correct answers should be directly referable to regulations, manuals, orders or other official sources.
- d. A CTO Examiner who conducts a practical demonstration test for a first-time CTO certificate should note the failed areas listed on the applicant's Airman Written Test Report. This should be done in order to identify areas that extra attention should be given to during the practical test.
- e. If the applicant does not meet the performance standards of any of the tasks listed on FAA Form 8400-3, he/she is not eligible for the certificate or rating until the failed area of operation is passed on a subsequent test after 30 days have passed (FAR §65.19).
- f. The examiner may discontinue the test at any time after the examinee is made ineligible for the desired rating as a result of failing to adequately execute an operation critical to the rating. If the test is discontinued, the applicant will receive credit for those areas of operation successfully performed.
- g. If the applicant is successful the original of FAA Form 8060-4 (*Temporary Airman Certificate*) should be submitted with the applicant's FAA Form 8400-3 (*Application for an Airman Certificate and /or Rating*) to AOV as an attachment on your post-activity report in DMS for processing. If the applicant is unsuccessful the original of FAA Form 8060-5 (*Notice of Disapproval of Application*) should be submitted with the applicant's FAA Form 8400-3 (*Application for an Airman Certificate and/or Rating*) to AOV as an attachment on your post-activity report for processing.
- h. Airman Certificate Application: Form 8400-3 (*Application for an Airman Certificate and/or Rating*). Instructions for completing and submitting the application to AOV are noted in the CTO Certification Guide for Designated CTO-Examiners.