

The Aircraft Certification Service (AIR) implemented organizational changes on April 9, 2023, that will impact AIR office names and organization codes. The Designee Management System (DMS) will not reflect the updated office and organization code changes on 4/9, referred to as Day 1. At this time, continue to work in DMS as you normally do today.

We understand that the AIR reorganization may lead to questions about how you will be impacted as an AIR designee. For most of you, your managing specialist (MS) will remain the same. If your managing specialist will change, you will be notified through DMS. If you have additional questions, please reach out to your managing specialist.

Although you won't see these changes reflected in DMS on Day 1, here is a high-level summary of the most relevant changes that relate to your role:

- All Manufacturing Inspection Offices (MIOs) are renamed to Certificate Management Branches
- All Manufacturing Inspection District Offices (MIDOs) are renamed to Certificate Management Sections
- Two other office name changes include:
  - Burlington MIDO is renamed to the Boston Certificate Management Section
  - Phoenix MIDO is renamed to the Scottsdale Certificate Management Section
- The following office locations still exist and are consolidated into a Certificate Management Section as noted:
  - Saddle Brook is consolidated with the Farmingdale Certificate Management Section
  - Chicago and Anchorage are consolidated with the Minneapolis Certificate Management Section
  - Cleveland and Detroit are consolidated with the Vandalia Certificate Management Section

We appreciate your efforts to keep the flying public safe.

#### FAQs

*Will my managing office be the same?* The physical site will not change but the office name will change. The following link will be updated shortly after Day 1.

- [Locate an Office | Federal Aviation Administration link](#)

*How will the AIR organizational changes impact me specifically as an AIR designee?* After Day 1, the MIDO and MIO will be renamed to Certificate Management Sections and Certificate Management Branches, respectively, as well as updates of organization codes for some offices. The expectations for certain items are identified below:

- Certificate and Letter of Authority (CLOA) will not be updated solely due to the AIR office name and organizational code changes as a result of AIR's Reorganization. Once another change prompts an update to a CLOA, then the updated AIR office name and organization code will be reflected.
- For applications already in the qualified applicant pool of an office, you will be notified to update your application with your new office designator as applicable.
- Applications undergoing evaluation by an Evaluation Panel will not need to be updated by the applicant to reflect AIR office name and organizational code changes.
- Authorizations to do work will not need to be updated to reflect AIR office name and organizational code changes.

*Will the AIR organization changes impact new designee applications?* No.

*Will I need to do anything to support AIR's organizational change?* No.