

Frequently Asked Questions

2019 - Engineering Designee Recurrent Training Program Changes

Implementation

Q: When Do These Changes Take Effect?

Policy Memorandum AIR600-19-6F0-PM01 Dated May 3, 2019, is effective as of its release. The 2019 training program is open for registration now. For the 2019 calendar year, all recurrent training is now an annual requirement.

New Requirements

Q: What changes have been made my training requirements?

- All recurrent training will be online and required annually.
- Registration for annual recurrent training will be based on a single flat fee.
- The DER General Session as a separate recurrent requirement has been eliminated.
- General Session subject matter will now be included within the online annual recurrent training program.
- Optional face-to-face supplemental training sessions will be offered at no additional charge to anyone registered and enrolled in their annual recurrent training.
- The optional in-person sessions will not fulfill any annual training requirements (more information on these sessions below).
- For 2019 Registration and Annual Payment must be completed no later than 90 days after opening of the 2019 courses.
- In subsequent years registration and annual payment must be completed no later than March 31st.
- Late fees will be applied for anyone who has not registered within the time required.
- All recurrent training must be completed no later than September 30th of each year.
- Anyone who has not completed training by September 30th will be placed in suspended status until such time as they have completed their recurrent training.
- All online recurrent training will be deactivated on November 15th of each year in order to prepare the program for the following year.

2019 Policy Change		Technical Session		General Session	
Role	Policy Changed	Previous Requirement	New Requirement	Previous Requirement	New Requirement
DERs	8100.8D, Paragraph 803g	annually, every calendar year	annually by Sep 30th	In person every 2 calendar years	Online General Overview, annually by Sep 30 th
ODA Engineering UMs	8100.8D, Paragraph 803g	annually, every calendar year	annually by Sep 30th	N/A	Online General Overview, annually by Sep 30 th
FAA DER advisors	8100.8D, Paragraph 201b	annually, every calendar year	annually by Sep 30th	every 2 calendar years	Online General Overview, annually by Sep 30 th
Engineering Organization Management Team (OMT) members	8100.8D, Paragraph 201b	annually, every calendar year	annually by Sep 30th	N/A	Online General Overview, annually by Sep 30 th

Policy Memorandum: [AIR600-19-6F0-PM01](#)

Frequently Asked Questions

Q: What happened to the in-person General Sessions?

The DER General Session has been eliminated as a separate requirement. Information previously offered in the General Session will now be included in the Recurrent General Training Overview course, which is required prior to completion of elective courses. We will hold optional face-to-face supplemental training sessions at multiple locations every year. These optional sessions will not fulfill any training requirement but will be free to anyone who has registered and paid for online recurrent training. These sessions will include both subject specific presentations by FAA personnel as well as an open forum format to allow attendees to discuss issues of interest with FAA personnel. A tentative schedule for Optional Supplemental Training Sessions is provided below:

Month	2019	2020	2021
April		Fort Worth	Wichita
May		Los Angeles	
June			Chicago
July	Chicago	Denver	Anchorage
August	Anchorage	New York	Boston
September	Boston	Atlanta	Seattle
October	Wichita		
November	Seattle		

*Projected schedule is tentative. Planned locations and months may change due to venue availability.

Benefits

Q: What Benefits Does the New Training Program Offer Designees?

You will be able to satisfy your training requirements on your schedule. No longer will you have to wait on specific content to be released. Courses will remain in the engineering designee training library until the FAA determines that a particular course is no longer applicable or is in need of significant updates. Additionally, courses are updated on a regular basis to ensure that they remain accurate and applicable. As new courses are developed, they will be added to the training library. After paying for and completing the General Training Overview course you will be able to select your required courses for your specific discipline for completion online. Additionally, you will also have access to all engineering designee training regardless of your discipline.

Date Changes

Q: In the past I have been able to complete my training up until the end of the calendar year. Why is this changing?

The transition from one year to the next requires quite a bit of maintenance to the training system. This typically takes about 6 weeks. In the past this down time meant that DERs and UMs had to wait until the following year's program became available. By requiring training completion by September 30th we are able to provide a window (October 1st – November 15th) in which an individual can correct their training deficiency and return their authorization to active status (from Suspension). Anyone who has not corrected his or her training deficiency by November 15th will remain in suspended status until the training program is made available in early January of the following year. The training program will be taken off-line on November 16th of each year to perform maintenance and transition to the following year.

Fees

Q: What are the new fees?

Annual recurrent training will now be based on a single flat fee. When you register for the General Training Overview course, you will pay your annual training fee. This flat fee will give you access to all recurrent training courses in our library. We will evaluate the fee on an annual basis and the flat fee may be adjusted each year to ensure program solvency. For 2019, the annual training fee has decreased significantly to \$150. A late fee of \$75 will be added to the cost of the annual training fee for anyone who has not registered within the time allotted as defined below.

Frequently Asked Questions

Q: Why are the fees changing?

The registration fees reflect actual and projected costs to maintain the Engineering Designee Training Program. All fees paid into the Engineering Designee Training Program are managed in a dedicated training account to ensure that they are solely used for that purpose.

Q: Do I have to pay multiple times if I have multiple authorizations?

A: No. Once you have paid your annual fee, you will be able to register and complete training for all your disciplines.

Q: Will Fees Be Adjusted Each Year?

The FAA will evaluate the overall financial health of the Engineering Designee Training Program each year. Fees may be increased or decreased in order to ensure the solvency of the program. In the future, any changes to the fee based on the annual budget review will be communicated via a mass email.

Q: When Will I Pay My Annual Fee?

For 2019, you must register and pay your annual training fee no later than 90 days after implementation of the new Online Engineering Designee Training Program. You must pay your fee before you will be able to access your required training. In subsequent years, you will be required to register and pay your annual training fee no later than March 31st of each year.

Designee Registration System (DRS) and Blackboard Changes

Q: All of this DRS and Blackboard stuff is a bit confusing. How do I navigate through it all?

Detailed instructions on registration and completion of annual recurrent training will still be included in the Recurrent General Training Overview. This course will contain step by step instructions (including screenshots) on navigation within DRS and Blackboard. Additionally the course will contain documents that can be printed out so that you can use to follow the instructions.

Registration and Courses Offered

Q: How will I know when new training is available?

Within DRS you will be able to elect to be notified when new training in your discipline is available. Additionally we will be sending out mass emails when new courses are added to the library.

Q: How will I register for training?

You will log into your account in DRS and register and pay for the Recurrent General Training Overview course. Once you have completed that course you will then be able to select the training appropriate to your discipline and choose the elective courses you want to take. If there are any required courses for your discipline in that calendar year, those will already be assigned.

Q: What courses are going to be offered?

A course catalog is available on the [Engineering Designee Training Program](#) website. All available courses as well as course descriptions are included in the course catalog. Additional courses will be added throughout the year.

Q: Will I have access to courses in other disciplines?

Yes, once you have registered and completed your recurrent training, you will have access to the entire library of technical training courses for all disciplines for that calendar year.

Requirements for training currency

Q: What are required courses and how do they differ from Elective courses?

Required courses are those that the FAA has determined are applicable to all designees within a certain discipline. Electives are those that designees are able to choose from a list. For example, within a particular discipline you may have one required course and then be asked to choose 1 or 2 elective courses from your discipline's electives library to fulfill your overall recurrent technical training requirement for that year. Elective courses will allow you to choose courses that are most relevant to the work you perform for the FAA. However, if your Advisor has specific elective courses that he/she wants you to take he/she can request that you take them.

Frequently Asked Questions

Q: How many electives do I have to take?

The number of electives that you will be required to take may change each year, but we expect it will be 1 or 2. If a required course (one which all designees within your discipline must complete) is identified then the number of electives required will likely be less, but always at least 1. Similarly, if the library for your specific discipline has fewer new courses to choose from, then the number of required electives may be less.

Q: How many required courses and elective courses do I have to take in 2019?

For 2019, there are no required courses (with the exception of the Engineering Designee Recurrent General Training Overview course) and you will be required to choose 1 electives.

Q: Can I change my mind about what electives I want to take after I have registered?

Yes, but not very easily. It is important that you choose the electives you wish to take for training credit carefully. Unfortunately, you will not be able to change your choices without intervention from the FAA's Delegation and Organizational Procedures Branch, AIR-6F0. All courses will be available to you once you complete your required recurrent training, in the event you would like to complete additional courses.

Q: Can I choose more than the minimum number of electives?

Yes, but it is important to understand that **all** electives chosen during registration for your discipline specific training **must** be completed in order to receive credit for your annual training. We suggest that you just choose the required number of electives initially. Since you will have access to the entire recurrent course library once you complete your recurrent training, you can register for additional courses separately.