

## **ODA Administrator Training Requirements**

Initial and Recurrent Training requirements for ODA Administrators can be found in FAA Order 8100.15 Organization Designation Authorization Procedures. The latest versions of this order can be found at the [Dynamic Regulatory System](#) website.

The Designee Registration System (DRS) has been decommissioned and replaced by a new training module contained in the Designee Management System (DMS). Registration and Enrollment procedures have changed due to the transition to Login.gov and the DMS training module. Helpful information about Login.gov and DMS can be found in the DMS *User Guide* located in the link below.

Register for training in DMS at: <https://designee.faa.gov/>

**Initial Training** – One-time online training due prior to appointment as an ODA Administrator.

- (27200189) ODA Part I: Applicant Training

**AND any appropriate Part II course(s) based on the ODA type(s):**

- (27200190) ODA Part II: Airmen Certification (AC)
- (27200191) ODA Part II: Major Repairs, Major Alterations, and Airworthiness (MRA)
- (27200192) ODA Part II: Production Certificate (PC)
- (27200193) ODA Part II: Parts Manufacturer Approval (PMA)
- (27200194) ODA Part II: Supplemental Type Certificate (STC)
- (27200195) ODA Part II: Type Certification (TC)
- (27200196) ODA Part II: Technical Standard Order Authorization (TSOA)

**Note:** ODA Part II: Air Operator (AO) is not available and may be developed at a later date. If your organization is applying for AO ODA, please email the AVS ODA Office (AVS-60): [9-AVS-ODA-Office@faa.gov](mailto:9-AVS-ODA-Office@faa.gov) for additional assistance.

**ODA Seminar (aka Recurrent Training)** – Required every two calendar years.

Currently, the ODA seminar is offered as an online course. In the future the FAA may elect to return to an in-person format. Only one format, online or in-person, will be offered in the calendar year. ODA Administrators are required to participate/attend in the format that is offered in the calendar year in which training is due.

- (27200199) 2026-2027 ODA Seminar