



U.S. Department
of Transportation
**Federal Aviation
Administration**

Memorandum

Date: September 26, 2024

To: See Distribution List

From: Brian Cable, Manager, Organization and System Policy Branch, AIR-630
**BRIAN E
CABLE**

Prepared by: Ron Tinkle, System Oversight and Delegation Section, AIR-634

Subject: Deviation to Engineering Designee Training Policy for Individuals Unable to Complete Their 2024 Acoustical Recurrent Training Prior to the September 30, 2024, Due Date

Memo No: AIR-600-DM23

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Policy References: FAA Order 8000.95C, Designee Management Policy
FAA Order 8100.15B, Organization Designation Authorization Procedures
FAA Policy Memorandum AIR600-19-6F0-PM01, Changes to FAA Order 8100.8 Recurrent Training Program Requirements and New Due Dates for DERs, ODA Engineering Unit Members, DER Advisors, and Aircraft Certification Engineering OMT Members

Purpose:

This memorandum authorizes a deviation extending the 2024 recurrent training completion due date for Acoustical Designated Engineering Representatives (DERs), Acoustical Organization Designation Authorization (ODA) Engineering Unit Members (UMs), Acoustical DER Managing Specialists, and Acoustical engineering Organization Management Team (OMT) members. This memorandum extends the 2024 recurrent training completion due date from September 30, 2024, to December 31, 2024.

Background:

For individuals authorized in Acoustical Engineering, their annual training requirement is satisfied by participation in an instructor led (in-person or web-based) seminar in the years for which one is conducted. In years that an instructor led option is not provided, Acoustical DERs and Acoustical ODA UMs must complete online training to satisfy their annual requirement.

The existing recurrent training requirements for Acoustical DERs, Acoustical ODA Engineering UMs, Acoustical DER Managing Specialists, and Acoustical engineering OMT members are contained in Federal Aviation Administration (FAA) Order 8000.95C, FAA Order 8100.15B and Policy Memorandum AIR600-19-6F0-PM01 as referenced below:

- FAA Order 8000.95C, Volume 9, Chapter 7, paragraph 3.b., requires that DERs complete their annual recurrent training by September 30th.
- FAA Order 8100.15B, paragraph 3-10.c., addresses the requirements for UMs. The Order requires training as described on the Designee Training website, which includes a “DER and ODA Engineering Unit Members” document that requires training by September 30th.
- FAA Order 8000.95C, Volume 9, Chapter 7, paragraph 4 and FAA Order 8100.15B, paragraph 5-2.f.(1) directs FAA Managing Specialists and Aircraft Certification OMT members and OMT leads, respectively, to the FAA AIR Training website, which includes a link to AIR Training Roadmaps and Requirements. The training roadmaps include requirements for AIR Designee Managing Specialists and OMT Members. Those requirements call out AIR Policy Memo AIR600-19-6F0-PM01, which requires completion of annual recurrent training by September 30th.

For 2024, the FAA will be holding an instructor led Acoustical seminar in either an in-person or online meeting format, which will be scheduled after the recurrent training deadline of September 30, 2024.

Policy:

This memorandum authorizes a deviation from the training deadline requirements of FAA Orders 8000.95C and 8100.15B and AIR Policy Memorandum AIR600-19-6F0-PM01 for Acoustical DERs, Acoustical ODA Engineering UMs, Acoustical DER Managing Specialists, and Acoustical Engineering OMT members that will be unable to complete the required Acoustical annual training before the due date of September 30, 2024. This memorandum extends the annual recurrent training deadline for the affected individuals identified in this memorandum from September 30, 2024, to December 31, 2024.

Note: Once the Acoustic seminar is scheduled, the affected individuals will be notified via email of the date and format of the scheduled offering.

This deviation is effective upon the issuance of this memorandum. These requirements as well as a Frequently Asked Questions document will be added to the [Engineering Designee Training Information](#) website.

For more information regarding scheduling or access to training, contact Tony Jopling at: anthony.jopling@faa.gov.

For more information concerning DER policy related to this memorandum, contact Ron Tinkle at: ronald.g.tinkle@faa.gov.

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