

Pilot Medical Certification Information for the **Aviation Community**

UNITED STATES OF AMERICA
Department of Transportation MEDICAL CERTIFICATE AND STUDENT PILOT CE Pederal Aviation Administration This certifies that (Full name and address) has met the medical standards prescribed in Part 67, Federal
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Aviation Regulations, for this class of Medical Certificate.

Examina's Designation No.

PURPOSE OF MEDICAL CERTIFICATION

To ensure that only those pilots who are physically and mentally fit will be authorized to operate aircraft, thereby enhancing aviation safety by eliminating the medical factor as a cause of aircraft accidents.

Services the FAA Office of Aerospace Medicine Provides to the Aviation Community

- Establish medical standards and certification procedures for pilots
- Designate and train physicians to serve as Aviation Medical Examiners (AMEs) for the FAA
- Issue pilot medical certificates
- Review medical records for the purpose of issuing Authorization for Special Issuance
- Issue duplicate medical certificates
- Verify pilot medical certificates

Our Customers

All pilots licensed to operate general aviation and commercial aircraft in the United States.

Our Commitment to You

- Your pilot medical certificate will be issued to you in your AME's office
 on the day you complete your medical examination, unless you have
 medical problems that require further review.
- If your certificate cannot be issued by your AME because further medical review is required, your paperwork will be forwarded to the FAA. We will process your application for medical certification (excluding special issuance cases) within 30 working days of receipt of all necessary medical information from your medical provider(s).
- We will respond to your request for duplicate medical certificates within 3 working days of receipt.
- We will respond to your request for full review of medical records within 30 working days of receipt of all the necessary records and testing.

Q. How do I obtain a medical certificate?

A. A medical certificate may be obtained by completing an application and taking a medical examination given by an FAA-designated AME.

Q. How do I obtain the name of an AME who can provide the medical examination?

- **A.** You can locate AMEs in several ways:
 - 1. Visit the FAA's Web site: www.faa.gov/pilots/amelocator/
 - 2. Call the FAA's Civil Aerospace Medical Institute: (405) 954-4257
 - 3. Contact the nearest FAA Flight Standards District Office or an FAA Flight Service Station

O. What does the medical examination involve?

A. It is a general physical examination to determine whether you meet medical standards established to ensure that you can safely perform the duties and/or exercise the privileges of a pilot certificate.

Q. If I am denied a medical certificate, what are my appeal rights?

A. If you are denied a medical certificate by an AME, you may, within 30 days after the date of the denial, apply in writing to the FAA's Federal Air Surgeon for reconsideration of that denial. If the FAA upholds the denial, you may apply to the National Transportation Safety Board for appeal.

Q. How can I obtain a duplicate medical certificate?

A. Send a signed request (full signature) including the following: Full name, Social Security number (optional), mailing address, date of birth, and a check or money order for \$2.00 made out to the Federal Aviation Administration. Send to:

Federal Aviation Administration Civil Aerospace Medical Certification Division Attention: FOIA Desk, AAM-331 P.O. Box 26200 Oklahoma City, OK 73125-9914

Q. How can I get a copy of my complete file?

A. Send a signed request (full signature), including full name, Social Security number (optional), mailing address, and date of birth, to:

Federal Aviation Administration

Civil Aerospace Medical Certification Division

Attention: FOIA Desk, AAM-331

P.O. Box 26200

Oklahoma City, OK 73125-9914

Or, for express mail services, send the same information to:

Federal Aviation Administration

Civil Aerospace Medical Certification Division

Attention: FOIA Desk, AAM-331

CAMI Bldg., Room B-104

6500 S. MacArthur Blvd.

Oklahoma City, OK 73169

Note: There is a charge for files exceeding 100 pages: 25 cents for the 101st page, and 5 cents for each page thereafter. If your file exceeds 100 pages, it will be sent to you, and a bill for the additional pages will be included in a package containing the file. Instructions on where to send your remittance will be included on the bill itself. If you request a certified blue ribbon true copy, there will be an additional \$3.00 charge.

Q. How do I request a full review of my medical records or a special issuance?

A. Send a signed request to the Federal Air Surgeon requesting reconsideration or special issuance certification (per 14 CFR Part 67.401):

Federal Aviation Administration Civil Aerospace Medical Institute, AAM-313 Medical Appeals Section P.O. Box 26200 Oklahoma City, OK 73125-5063

Q. How can I report a change of address?

A. To update your address, submit a signed, written request stating your name, date of birth, social security number and/or certificate number, and your new address to:

Federal Aviation Administration Airman Certification Branch, AFS-760 P.O. Box 25082 Oklahoma City, OK 73125-0082

Or use the Web site:

http://registry.faa.gov/airmen.asp/

Questions or Comments?

Call our Aerospace Medical Certification Division information line between 8:00 a.m. to 4:30 p.m. Central Standard Time: (405) 954-4821 or contact the Regional Flight Surgeon's office in the FAA region nearest you:

Region, Location, Hours, Phone, E-mail, States Served

Alaskan, Anchorage, AK 7:30 a.m. – 4:00 p.m. AST

(907) 271-5431 Alaska

Central, Kansas City, MO 7:30 a.m. – 4:00 p.m. CST

(816) 329-3250 or (800) 832-6421

Iowa, Kansas, Missouri, Nebraska

Eastern, Jamaica, NY 9:00 a.m. – 5:00 p.m. EST

(718) 553-3300 E-mail: 9-AEA-FAA-MEDICAL@faa.gov

Delaware, District of Columbia, Maryland, New Jersey, New York, Pennsylvania, Virginia, West Virginia

Great Lakes, Des Plaines, IL 7:30 a.m. – 4:00 p.m. CST

(847) 294-7491 E-mail: 9-AGL-FAA-MEDICAL@faa.gov

Illinois, Indiana, Minnesota, Michigan, North Dakota, Ohio, South Dakota, Wisconsin

New England, Burlington, MA 8:00 a.m. – 4:30 p.m. EST

(781) 238-7300 E-mail: 9-ANE-MEDICAL@faa.gov

Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont

Northwest Mountain, Renton, WA 7:30 a.m. – 4:00 p.m. PST

(425) 227-2300 or (800) 233-5811 E-mail: 9-ANM-RFS@faa.gov

Colorado, Idaho, Montana, Oregon, Utah, Washington, Wyoming

Southern, College Park, GA 8:00 a.m. – 4:30 p.m. EST

(404) 305-6150 E-mail: 7-ASO-Aerospace-Medicine@faa.gov

Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina,

Tennessee, Puerto Rico, Virgin Islands

Southwest, Fort Worth, TX 7:30 a.m. – 4:00 p.m. CST

(817) 222-5300 E-mail: 7-ASW-Medical-Forms@faa.gov

Arkansas, Louisiana, New Mexico, Oklahoma, Texas

Western Pacific, Lawndale, CA 7:30 a.m. - 4:00 p.m. PST

(310) 725-3750 Arizona, California, Hawaii,

Nevada, American Samoa, Guam, Marshall Islands, Wake Island

International and Federal, Oklahoma City, OK

(405) 954-4832 Federal: Air Force, Army, Navy,

Marines, Coast Guard, NASA, Public Health, and Others

Time Zones

AST — Alaska Standard Time

CST — Central Standard Time

EST — Eastern Standard Time

PST — Pacific Standard Time

MEDICAL FACTS FOR PILOTS

Publication #OK-06-002

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To request copies of this brochure, write to the above address or call (405) 954-4831.



For more pilot safety brochures, physiology training, and to locate an aviation medical examiner, visit the FAA Web site —

- www.faa.gov/pilots/safety/pilotsafetybrochures
- www.faa.gov/pilots/training/airman_education/aerospace_physiology
 - www.faa.gov/safety/programs_initiatives/health/physiologyvideos
 - www.faa.gov/pilots/amelocator

In a Typical Calendar Year, the FAA:

- Receives more than 435,000 airman exams
- Processes more than 30,000 special case exams
- Electronically processes 90% of airman exams received
- Receives more than 175,000 telephone and written airman inquiries
- Generates more than 75,000 individual letters to airmen