

Pilot Registration Process for PRD

Complete the following steps in this order:

1. Create a MyAccess account, and
2. Create a PRD Pilot account

Applicability:

- Only those pilots that hold a Commercial, ATP or Remote pilot certificate and hold a valid medical can register for PRD. If you do not hold the aforementioned credentials then you'll be denied PRD access.

Create a MyAccess account

NOTE: If you already use MyAccess for other government purposes then you may be able to skip these steps and proceed to "Create a PRD Pilot account" section below.

IMPORTANT: You will be required to verify your account through a Multifactor Authenticator process. This will require you to use either Google Authenticator, Okta Verify, Security Key or Biometric Authenticator. You will need to have two devices to accomplish this, for example use a computer for the registration and a phone/tablet for the authentication app. It would be best to have the preferred method of authentication already installed on your device (phone/tablet) prior to starting this MyAccess registration. To understand this process more you can read this: [Enroll in Multifactor Authenticators](#)

- Complete MyAccess External User Registration ([Click here](#)) ([Instruction guide](#))

Create a PRD Pilot account

NOTE: To learn more about the Pilot role and its' privileges refer to advisory circular 120-68 (latest release) paragraph 2.6.2.

- Register your role here prd.faa.gov ([Pilot](#))

NOTE: Ensure you enter the information EXACTLY as it appears on your current Pilot certificate. If you receive an error when submitting your information read this [help guide](#) for more information.

First-Time User Registration for Pilots

ATP or Commercial Pilots who have a current medical certificate and are eligible for h
*Please enter data EXACTLY as it appears on your most recent PILOT certificate.
Holders of Temporary Airman Certificates may need to enter the superseded Certificate
mail from the Airman Registry.

*First Name:

Middle Name:

*Last Name:

*Pilot Certificate Number:

*Pilot Certificate Date Of Issue:

Next Steps:

- Login prd.faa.gov ([Pilot](#)) and add your 5 years of pilot employment history in PRD:

Pilot Inbox Pilot Info Disapprovals Enforcement Accidents/Incidents **Experience** Consent Notifications Correction

Employment History **Add Employer** Training Drug and Alcohol Disciplinary Actions

First Name: DALE EDWIN Last Name: [REDACTED] Certificate No.: [REDACTED] Last Visited On: 2/16/2023

- Watch YouTube: [How to allow employers to view your Pilot Records by Granting Consent \(Pilot Records Database July 28, 2022 – Functions for Pilots\)](#)