

AVIATION RULEMAKING ADVISORY COMMITTEE (ARAC)

AIRPORT CERTIFICATION ISSUES

Meeting Minutes

DATE: April

8, 2002

TIME: 1:00 p.m.

PLACE: Federal

Aviation Administration (FAA), 800 Independence Ave. SW,

Room 600East, Washington, DC 20591

The Assistant Chair, Mr. Ian Redhead, Airports Council

International-North America, called the meeting to order at 1:15 p.m. He welcomed the attendees and had the

members introduce themselves. An

attendance sheet was circulated (**Attachment**

1) and an agenda were distributed (**Attachment**

2).

Mr. Ken Gilliam, Acting FAA Assistant Executive Director,

gave instructions governing the conduct of the meeting. Members were asked to

update the address listing that was passed out so FAA could have accurate

member information.

Mr. Jack Krecke, Co-Chair of the Aircraft Rescue and

Firefighting Requirements (ARFFR) working group (WG), presented the working

group's Work Plan (**Attachment 3**), previously forwarded to the Issues members for review prior to the meeting. Jack discussed the makeup of the WG and how it's membership had changed since it was created due to priorities changing after the September 11, 2001 terrorist attack on the U.S. However, he stressed that the membership continues to be balanced by categories of organization and individual expertise; it represents the geography of the U.S. and the differences in airport size. Jack then introduced the portions of the WG's Work Plan that had not been forwarded to the Issues members for review prior to the meeting—the Mission Statement, the Terms of Reference, and the WG Membership List—which are located in the back portion of the work plan document.

Mr. Armen DerHohannesian, Co-Chair of the ARFFR WG, presented the remainder of the work plan.

So far, the WG has had four meetings.

The WG is broken out into four issue task subgroups of four members in each subgroup. Each member was also

asked to list themselves on a second choice tasking group. One item is yet to be resolved—response

times (including locations). Due to delays in the configuration and meetings of the WG, the scheduled date of April 2003 to transmit the ARAC rulemaking package to FAA was changed to October 2003.

ACTION: Mr. Redhead asked that the FAA Asst. Executive Director ensure the completion date for the tasking recommendation transmittal is changed from April to October 2003, to correspond to the WG's plan.

The WG Co-Chairs invited all Issues members to participate in mock exercises being hosted by various groups at the WG meetings demonstrating ARFF techniques/issues.

These exercises were being used to make all WG members more knowledgeable of the issues and enable them to draft a more viable rule.

An open discussion followed detailing whether new large aircraft ARFF issues were being reviewed; whether there were any plans to work with aircraft manufacturers; and whether the group would be making any recommendations on cargo. Although part

139, Airport Certification, has no provisions for cargo, the WG will make recommendations

on cargo charters of new large aircraft, as well as similar issues.

ACTION: The ARAC voted unanimously to accept the working group's Work Plan for submission to the FAA.

The WG subgroups will be working on drafting their portions of the rulemaking. The next WG meeting will be in Boston during July 2002.

Details have yet to be firmed up and will be announced as they are confirmed.

ACTION: Mr. Redhead asked that FAA assign an attorney and an economist to the project and invite them to meetings to familiarize them with the direction the WG is taking.

ACTION: Ms. Brenda Courtney, FAA Office of Rulemaking, Manager of the Aircraft and Airport Rules Division, was asked to provide Mr. Redhead with the schedule for upcoming classes on rulemaking so that WG members could attend.

The WG expects to complete their concept draft document in November 2002. Mr. Redhead, therefore, tentatively scheduled the next ARAC Airport Certification Issues meeting at ACI-NA, Washington, DC, for December 16, 2002, from 1:00-4:00 p.m. in order to allow for the presentation of this document to the membership. The document would be forwarded to all Issues members for review prior to the meeting. The final date, place, and time of the next Issues meeting will be decided at a later date and notice will be given.

Mr. Redhead adjourned the meeting at 2:45 p.m.

Attendance

The April 8, 2002, meeting of the ARAC to address Airport Certification Issues was attended by eight people, including committee members, alternates, government employees, and members of the general public.

Public Notification

An announcement of the meeting was published in the Federal Register on March 28, 2002 (67 FR 15004).

Approval

I certify that the above minutes are accurate.

Mr. Ian Redhead,

Assistant Chair for ARAC Airport Certification

Issued:

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Attachments

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