

ODRA PROCEDURAL TIMELINE FOR PROTESTS

ACTION	DUE DATE	RULE
Filing of Protest against solicitation or solicitation amendment	Prior to bid opening or receipt of proposals	14 C.F.R. § 17.15(a)(1) and (2).
Filing of other Protests	(1) Not later than seven (7) business days after the date the protester knew or should have known of the grounds for the protest; <i>or</i> (2) if the protester has requested a post-award debriefing, not later than five (5) business days after the debriefing	14 C.F.R. § 17.15(a)(3).
Request for Suspension of award or delay of procurement	Include as part of the initial protest filing	14 C.F.R. § 17.15(d).
Response to a request for suspension by the FAA	No later than the close of business on the day of the initial scheduling conference, <i>or</i> as directed by ODRA	14 C.F.R. § 17.17(a).
Protester's Reply to FAA response to a suspension request	Within two (2) business days of the Product Team's response	14 C.F.R. § 17.17(a).
Awardee notification of the existence of the protest by the Contracting Officer	Upon receipt of the protest	14 C.F.R. § 17.15(f).
Request to Intervene in the protest by awardee or other interested parties	Within two (2) business days of their receipt of notification of the protest	14 C.F.R. § 17.15(f).
Initial ODRA Status Conference	Within five (5) business days of the filing of the protest, <i>or</i> as soon thereafter as practicable	14 C.F.R. § 17.17(b).
Notification of agreement to use an ADR process to attempt to resolve the protest (via a joint statement or an executed ADR agreement)	Within five (5) business days of the initial status conference	14 C.F.R. § 17.17(c).
Duration of ADR process	Within time frames agreed upon by the parties, <i>or</i> at the discretion of the DRO/ Administrative Judge	14 C.F.R. § 17.19(c).
Commencement of Adjudication	Begins upon notice by any party or the ADR neutral to the ODRA Director that adjudication is necessary to achieve a complete resolution. At this time, the ODRA Director appoints a Dispute Resolution Officer ("DRO")/ Administrative Judge to conduct "fact findings"	14 C.F.R. § 17.21(b). See also 14 C.F.R. § 17.33(e).
Product Team Response	Within ten (10) business days of the ODRA status conference, <i>or</i> as scheduled by the ODRA	14 C.F.R. § 17.21(d).
Protester/Intervenor Comments on the Product Team Response	(1) Within five (5) business days of filing of the Product Team Response with the ODRA; <i>or</i> (2) within five (5) business days of the party's receipt of the Product Team response, <i>whichever is longer</i> ; <i>or</i> (3) as scheduled by ODRA	14 C.F.R. § 17.21(e).