Pilot Records Database

Registering and Reviewing Records

Presented to:	Pilots, Operator and Proxy Employees
Ву:	FAA, Aviation Data Systems Branch
Date:	April 21, 2022



PRD Program Office

- FAA, Aviation Data Systems Branch, Oklahoma City, Oklahoma
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- PRD Support Team (prdsupport@faa.gov)



Questions?

- Please submit questions via the Q/A Box.
- We will either reply via the Q/A box, reply at the end of the presentation, or email you a reply soon after.

 This presentation will be available at PRD.FAA.GOV in the resources section.



Overview

- Origins and the PRD Concept
- What's in the PRD?
- How to register:
 - Pilot
 - Operator



Questions



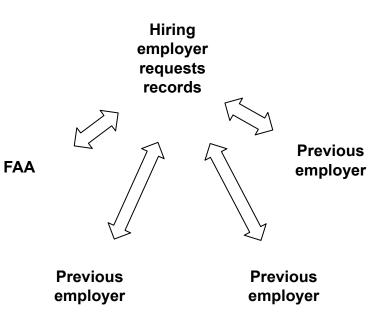


Origins of the PRD

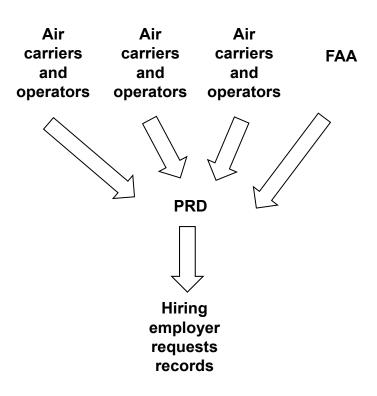
- In 1996, Congress required air carriers to request and review a pilot's records during the hiring process IAW the Pilot Records Improvement Act of 1996 (PRIA)
- In 2010, Congress expanded the law and required the FAA to develop a centralized pilot records database
- FAA issued FAR Part 111 to transition from PRIA to the PRD in 2021
- The PRD has been available since late 2017.

PRD Concept

PRIA Process



PRD Process



PRD Concept

- Some operators only report records (reporting entities). Some will report records as well as review pilot records (reviewing entities).
- These entities include:
 - Part 121 air carriers (Report and review)
 - Part 135 air carriers and operators (Report and review)
 - Part 125 operators (Report and review)
 - Fractional operators under part 91 subpart K (Report and review)
 - Air tour operators (Report and review)
 - Entities conducting public aircraft operations (Report only)
 - Part 91 operators that operate <u>two or more</u> type-rated aircraft or turbine powered rotorcraft in furtherance of a business and 125M ("corporate flight departments", Report only)
- Details matter. See Part 111 or AC 120-68J for details



What's in PRD?

FAA Records (available today)

- Current pilot and medical certificates
- Notices of Disapprovals
- Accidents and incidents (PIC and SIC)
- Enforcements

Industry Records (starting in June 2022)

- Drug and alcohol testing records
- Training, qualification, and proficiency records
- Final disciplinary action records
- Final separation from employment records

Demonstration

- MyAccess vs PRD accounts
- Registering
- How Pilots Review Records and Provide Consent
- How Operators Review Pilot Records



MyAccess Accounts

- Used by the FAA to log into several different websites, not just the PRD
- Separate system from PRD
- You should only have a SINGLE MyAccess account regardless how many websites you use
- Will require ID verification during account creation
- MyAccess account + PRD Roles = Access to PRD

MyAccess Accounts

- Can't register in MyAccess?
- Pilots
 - Can still participate in PRD process even without direct access. FAA Form 8060-14
- Operator and Proxy Employees
 - Contact prdsupport@faa.gov

Pilots – Registering in MyAccess

Start at PRD.FAA.GOV

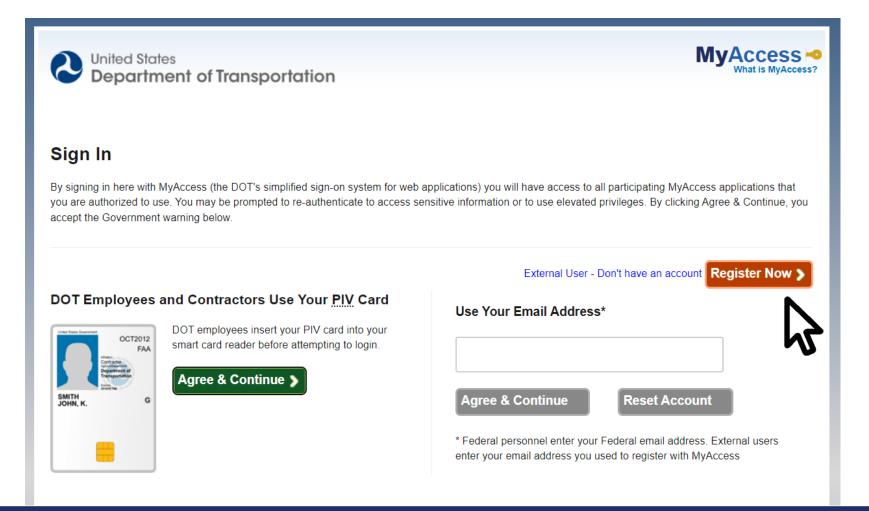
Pilots (Commercial, ATP, or Remote Only)

- Register for access (You must hold a Commercial, ATP, or Remote pilot certificate and a valid FAA medical to register)
- View your records
- Grant consent for others to view your records

Pilot Access



Pilots – Registering in MyAccess



Pilots – Registering in MyAccess

- You will then register in MyAccess
- Tips!
 - The name used in MyAccess must be the SAME as printed on your pilot certificate
 - NEVER create more than one (1) MyAccess account
- After you create your MyAccess account, you can register in the PRD

Pilots – Registering in PRD

- After you have a MyAccess account
- Start at PRD.FAA.GOV

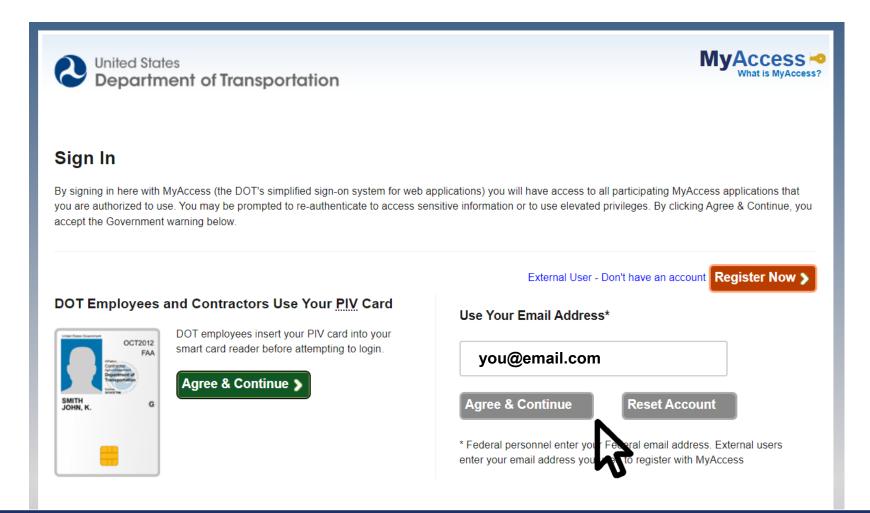
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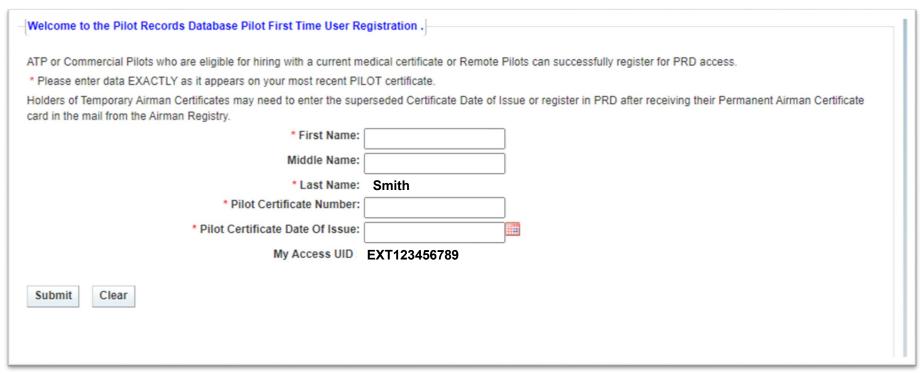
Pilot Access



Pilots – Registering in PRD



Pilots – Registering in PRD



TIPS!

- Not your CFI certificate information
- Use the information from your most recent plastic card from the FAA
- Have trouble? Email PRDsupport@faa.gov

Operator Employees – Registering in MyAccess

Start at PRD.FAA.GOV

Air Carriers, Operators, and Proxies

- View pilot records
- Report pilot records (June 2022)

View Records*

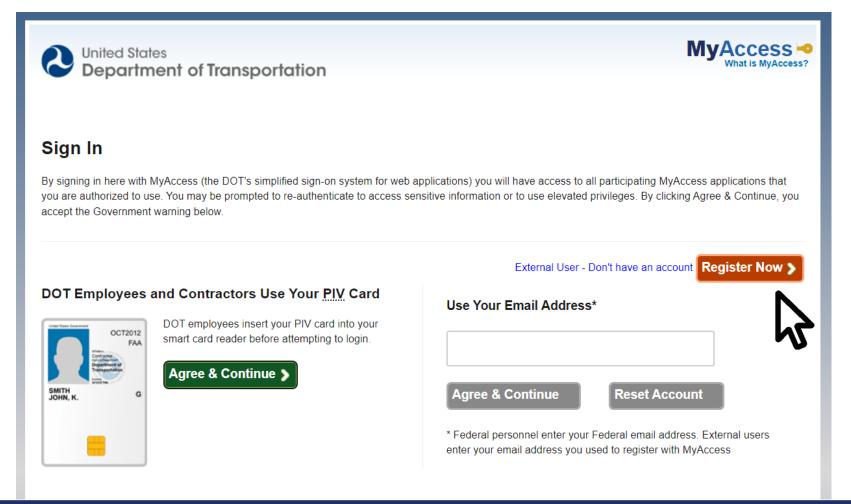
Requires an Authorized Responsible Person or an Authorized Consumer Role

- Register for access
- Manage users
- View Logs

Tools



Operator Employees – Registering in MyAccess



Operator Employees – Registering in MyAccess

- You will then register in MyAccess
- Tips!
 - Don't use a work email, use a personal email
 - An ID Verification will be completed online
 - NEVER create more than one (1) MyAccess account
- After you create your MyAccess account, you can register in the PRD

Operator Employees – Registering in PRD

 Start at PRD.FAA.GOV (after you have a MyAccess account)

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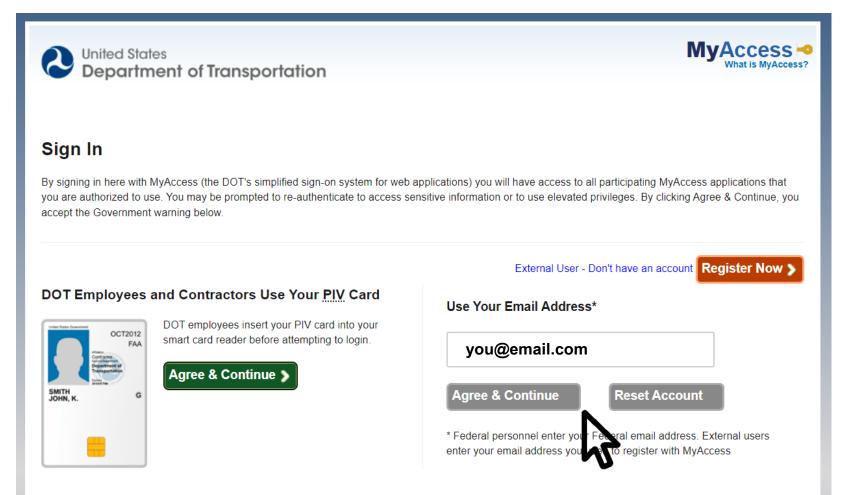
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Tools





Operator Employees – Registering in PRD



Operator Employees – Registering in PRD

- Contact PRDsupport@faa.gov if you need help.
- See the how-to's at the bottom of the PRD homepage
 - Description of roles available
 - Step-by-step directions how to register for specific roles

Working with Records

General Process

- Pilot
 - Logs into the PRD
 - Adds/Updates 5 year employment history
 - Reviews records
 - Grants consent for aviation employer(s)
- Aviation Employer
 - Logs into the PRD
 - Searches for pilot by cert # / name
 - Views / saves PRD Airman Record (PAR)
 - Must still request non-FAA records using traditional PRIA methods unless records are available in PRD

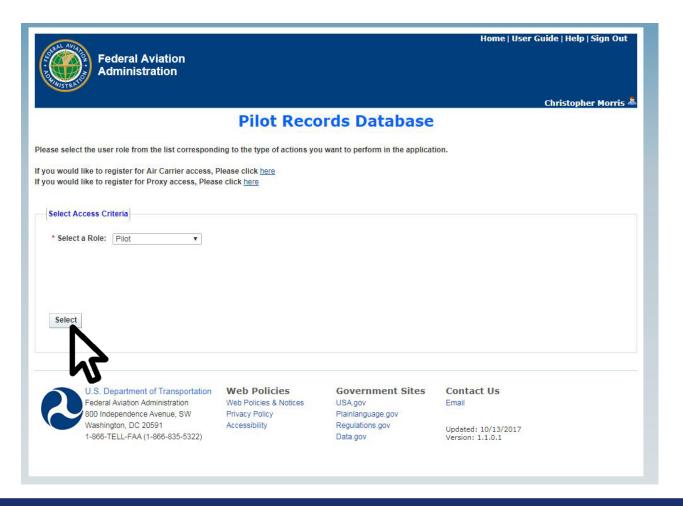
Pilots – Granting Consent PRD.FAA.GOV

Pilots (Commercial, ATP, or Remote Only)

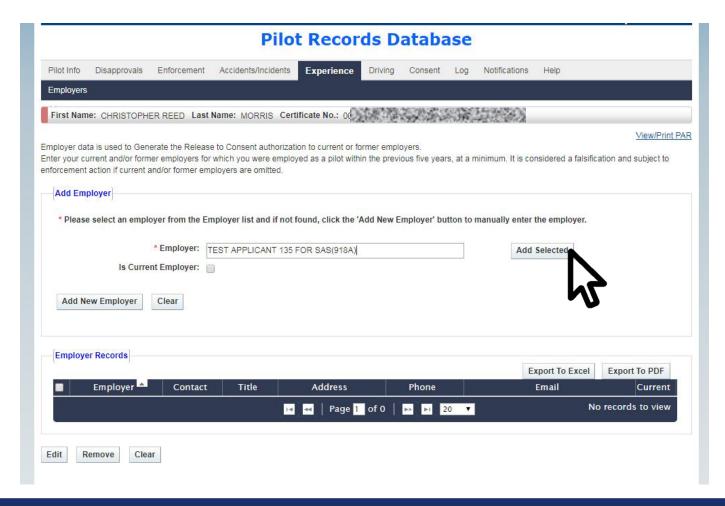
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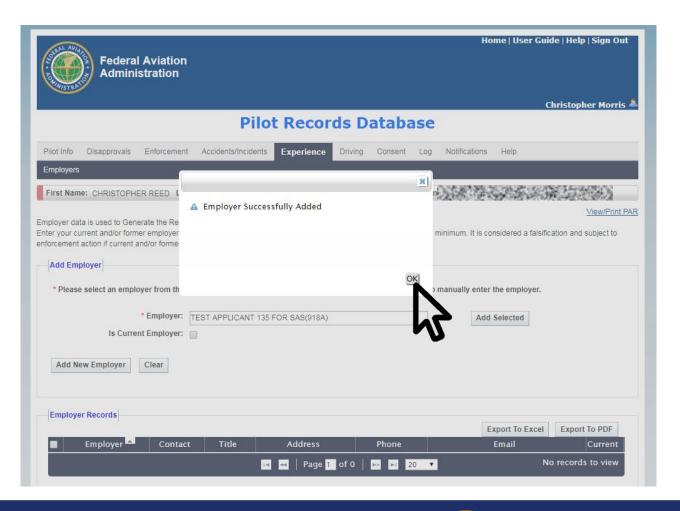
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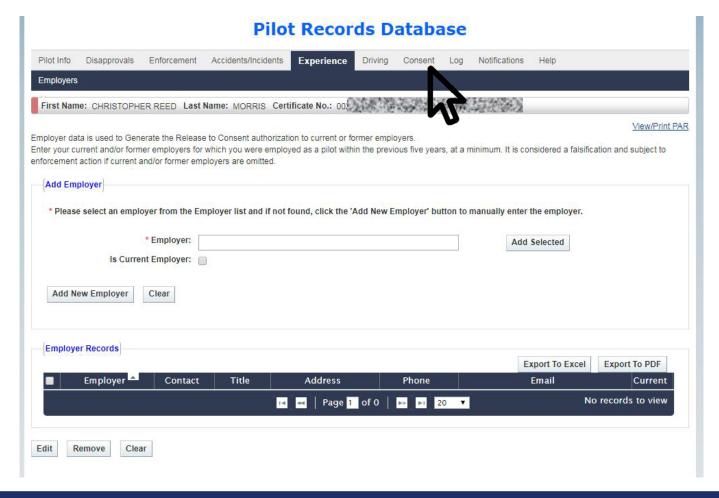


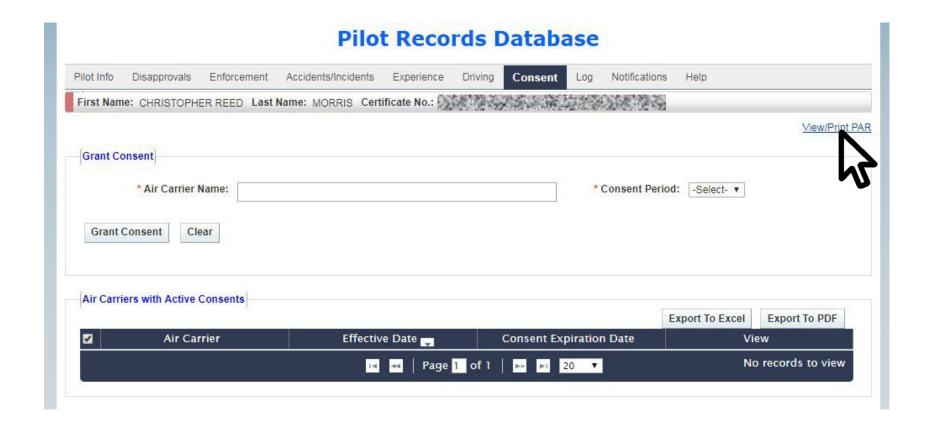










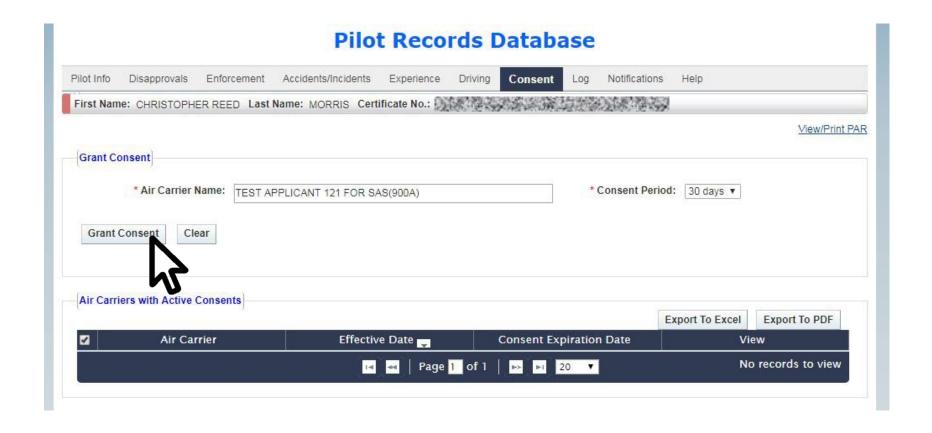


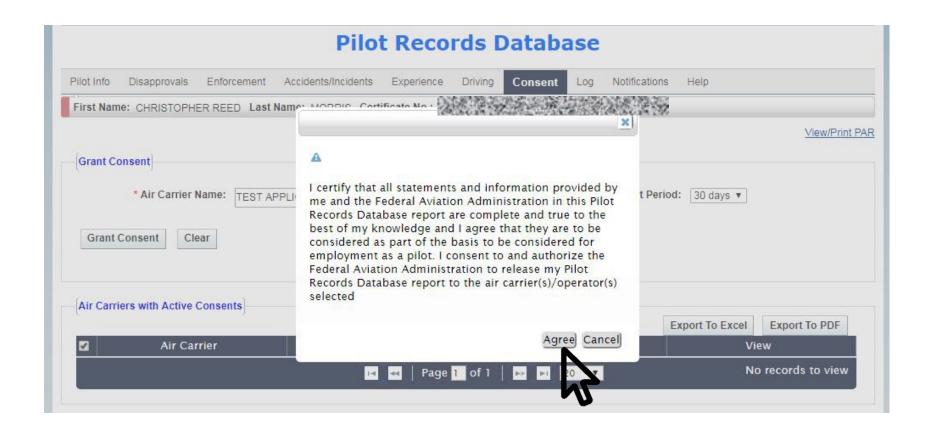
All data in this PRD report is current as of 1/2/2018

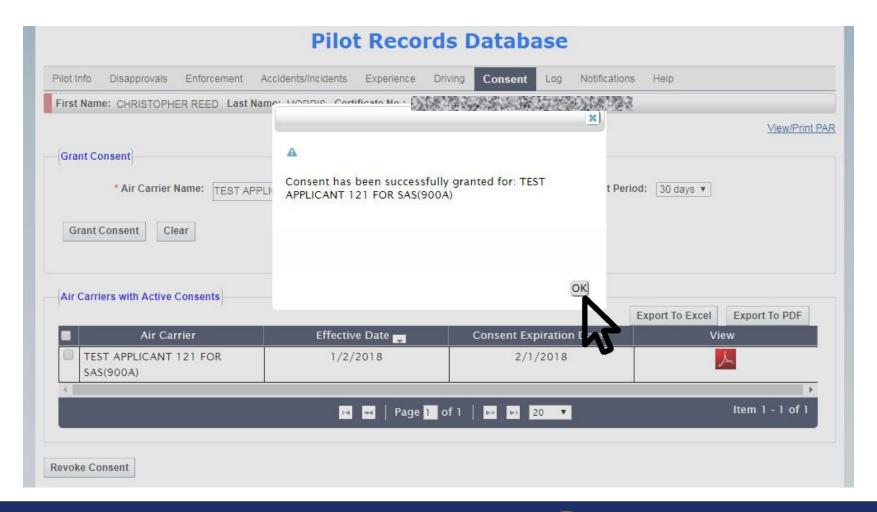
In accordance with United States Code 44703(i), the Airline Safety and Federal Aviation Administration Extension Act of 2010, this PRD record may be used solely for hiring decisions. This PRD record presents verification of a pilot's airman and medical certificates, ratings and limitations, summaries of legal enforcement actions resulting in a finding of a violation that have not been overturned, which may include violation on current and previous certificates, summaries of accidents or incidents and historical employment records. This PRD record contains personally sensitive information and must be protected from unintended disclosure.

Confidentiality Warning:

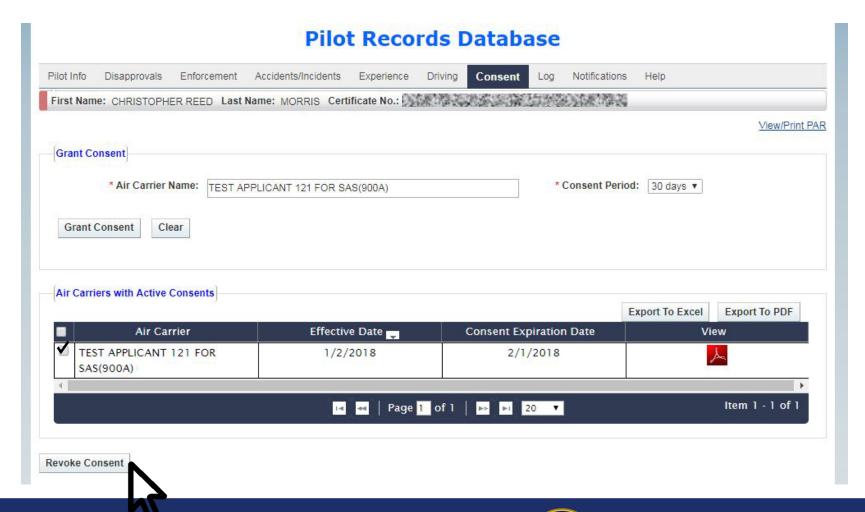
This record and any attachments contain confidential and privileged information. If the reader is not the intended recipient. employee. or agent responsible for delivering it to the intended recipient. vou are notified



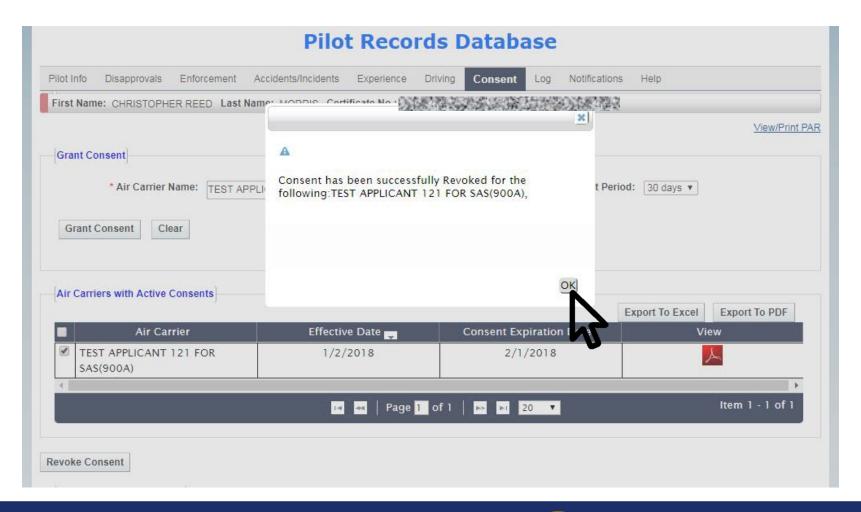




Pilots – Revoking Consent



Pilots – Revoking Consent



Start at PRD.FAA.GOV

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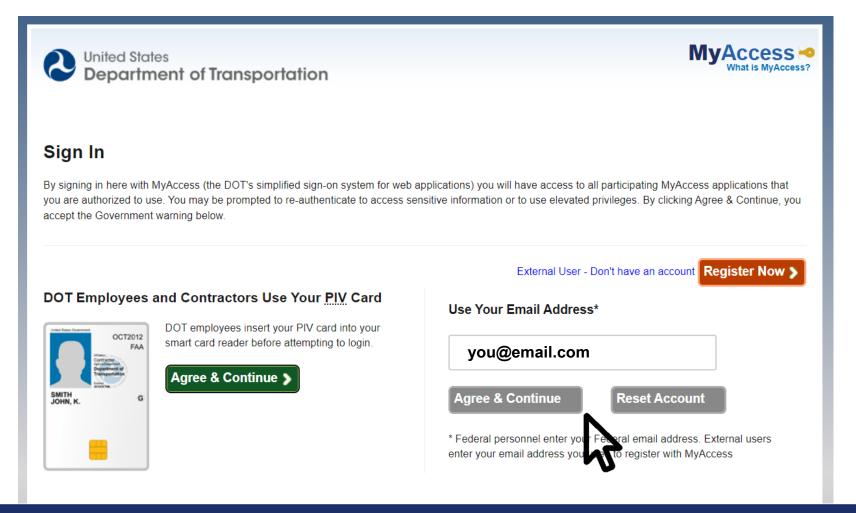
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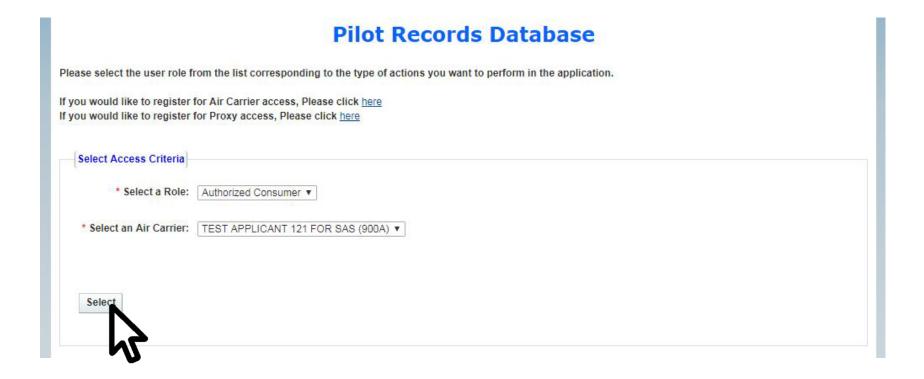
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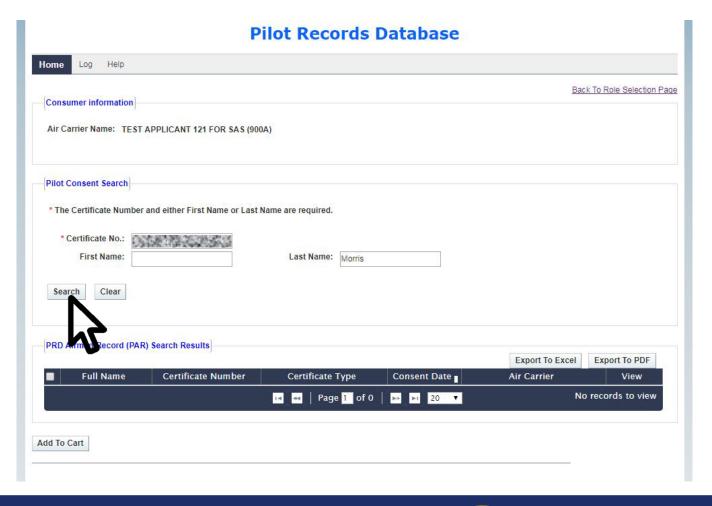
Tools



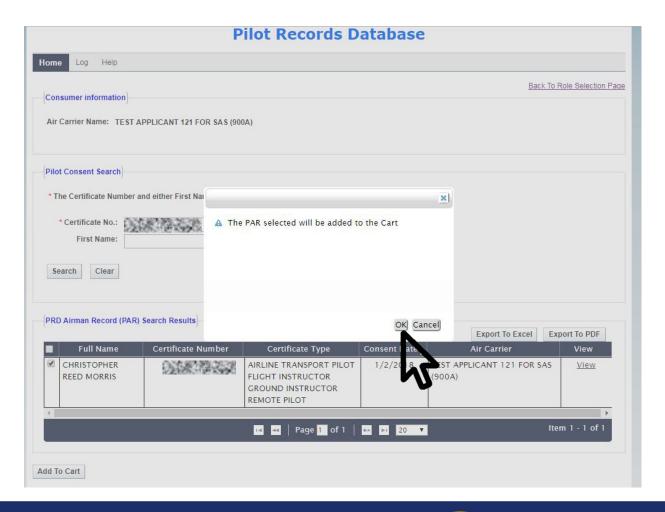


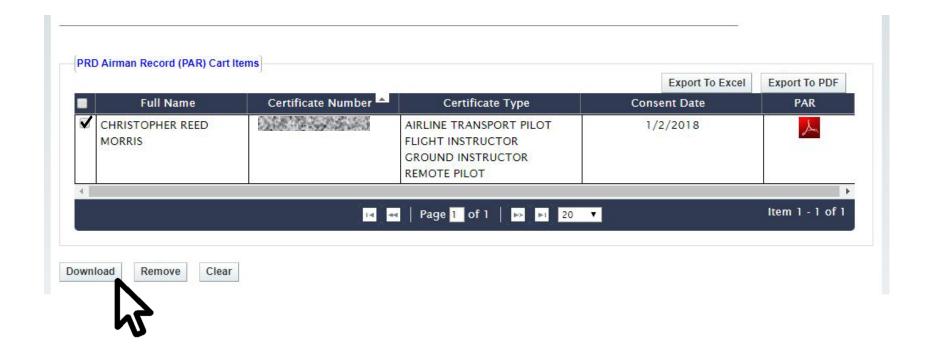












Resources

- PRD Web Site
- 49 U.S. Code § 44703(i) Pilot Records
 Database
- 14 CFR Part 111
- AC 120-68J
- PRD Resources for Industry
- PRDsupport@faa.gov

Next Webinars

- May 5: Getting Registered and Reviewing Records
- May 19: Managing User Roles for Operators and Proxies
- June 16: Entering Records
- Schedule posted at PRD.FAA.GOV.

Questions

