

DME Training Requirements Table		
Course Name	Description	Training Interval
Initial DME	<p>The Initial Designated Mechanic Examiner training is an Instructor Led course intended for all prospective Designated Mechanic Examiners (DME). It is designed to provide the DME with the foundational knowledge necessary to successfully represent the FAA Administrator as a Designee. This training was developed from national policy and reflects the DME job experience.</p> <p>Course topics include:</p> <ul style="list-style-type: none"> • The Delegation Program • Applicant Eligibility • Accepting Applications • Preparing for, Conducting and Evaluating Oral and Practical Tests • Issuing a Temporary Airman Certificate • and Managing Records <p>The 3-day seminar includes lecture, discussion, practical exercises, and an end of course test.</p>	Initial Appointment
Recurrent DME	<p>The Recurrent Designated Mechanic Examiner training is an Instructor Led course intended for all appointed Designated Mechanic Examiners (DME). It is designed to support the DME in maintaining their designation with the knowledge necessary to carry out the duties of their designation and continue to successfully represent the FAA Administrator. This training was developed from national policy and reflects the DME job experience.</p> <p>Course topics include:</p> <ul style="list-style-type: none"> • The Delegation Program • Applicant Eligibility • Accepting Applications • Preparing for, Conducting and Evaluating Oral and Practical Tests • Issuing a Temporary Airman Certificate • and Managing Records 	Every 24 Calendar Months after Initial Training

	This 1-day seminar includes lecture, discussion, and an end of course test.	
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Eligibility to Attend Initial Training:

Review the following information to determine if you meet the eligibility requirement to enroll in Initial Designee training.

To enroll in the Initial Designated Mechanic Examiner (IDME) training, prospective DME applicants must meet all applicable policy requirements referenced (in part) from FAA Order 8000.95:

- Volume 1, Chapter 7: Training
- Volume 5, Chapter 3: Selection and Evaluation of a Designee Applicant
- Volume 5, Chapter 4: Designee Appointment
- Volume 5, Chapter 7: Training

If you are eligible to attend and have successfully registered and paid for the course, you will receive a welcome letter with class delivery details.

****BASED ON THE POLICY REFERENCES ABOVE, A DME APPLICANT SHOULD ONLY APPLY FOR ENROLLMENT IN INITIAL DME TRAINING ONCE THEY HAVE BEEN SUCCESSFULLY EVALUATED BY AN EVALUATION PANEL FROM A MANAGING FAA OFFICE AND HAS BEEN NOTIFIED BY THE APPOINTING FAA OFFICE THAT THEY HAVE BEEN SELECTED FOR APPOINTMENT. ****