**Sample Part 1****47 Schedule of Events**

| Phase | Event | Proposed Date |
| --- | --- | --- |
| 1. Preapplication | Initial Contact |  |
| 1. Preapplication | Submit PASI, FAA Form 8400-6 |  |
| 1. Preapplication | Preapplication Meeting |  |
| 2. Formal Application | Conduct Formal Application Meeting |  |
| 2. Formal Application | Submit Formal Application and Attachments |  |
| 2a. Documents | Application, FAA Form 8310-6 |  |
| 2a. Documents | Schedule of Events (SOE) |  |
| 2a. Documents | Statement of Compliance (SOC) |  |
| 2a. Documents | Descriptions Required by § 147.5 |  |
| 2a. Documents | Curriculum |  |
| 2a. Documents | Evidence of Accreditation, if applicable |  |
| 2a. Documents | Quality Control (QC) System, if applicable |  |
| 2a. Documents | Evidence of Exemption Grant/Request, if any |  |
| 2a. Documents | Applicant-Completed DCTs, if applicable |  |
| 2. Formal Application | Review Formal Application Documents |  |
| 2. Formal Application | Accept or Deny Formal Application |  |
| 3. Design Assessment (DA) | Review Documents |  |
| 3. Design Assessment (DA) | Document Deficiencies, if any. Notify applicant. |  |
| 3. Design Assessment (DA) | Approve QC System, if applicable |  |
| 4. Performance Assessment (PA) | Evaluate Facilities and Proposed Training Operations |  |
| 4a. Inspection Items | Facilities |  |
| 4a. Inspection Items | Equipment |  |
| 4a. Inspection Items | Materials |  |
| 4a. Inspection Items | Instructor Qualifications |  |
| 4a. Inspection Items | Evidence of Accreditation, if applicable |  |
| 4. Performance Assessment (PA) | Observe use of FAA-Approved QC System, if applicable |  |
| 4. Performance Assessment (PA) | Observe Exemption Conditions and Limitations, if applicable |  |
| 4. Performance Assessment (PA) | Document Deficiencies, if any. Notify applicant. |  |
| 5. Certification | Issue Part 147 Air Agency Certificate |  |
| 5. Certification | Issue Part 147 OpSpecs, as appropriate |  |
| 5. Certification | Prepare FAA Certification File |  |