**Sample Part 1****47 Schedule of Events**

| Phase | Event | Proposed Date  |
| --- | --- | --- |
| 1. Preapplication | Initial Contact |   |
| 1. Preapplication | Submit PASI, FAA Form 8400-6 |   |
| 1. Preapplication | Preapplication Meeting |   |
| 2. Formal Application | Conduct Formal Application Meeting |   |
| 2. Formal Application | Submit Formal Application and Attachments |   |
| 2a. Documents | Application, FAA Form 8310-6 |   |
| 2a. Documents | Schedule of Events (SOE) |   |
| 2a. Documents | Statement of Compliance (SOC) |   |
| 2a. Documents | Descriptions Required by § 147.5 |   |
| 2a. Documents | Curriculum |   |
| 2a. Documents | Evidence of Accreditation, if applicable |   |
| 2a. Documents | Quality Control (QC) System, if applicable |   |
| 2a. Documents | Evidence of Exemption Grant/Request, if any |   |
| 2a. Documents | Applicant-Completed DCTs, if applicable |   |
| 2. Formal Application | Review Formal Application Documents |   |
| 2. Formal Application | Accept or Deny Formal Application |   |
| 3. Design Assessment (DA) | Review Documents |   |
| 3. Design Assessment (DA) | Document Deficiencies, if any. Notify applicant. |   |
| 3. Design Assessment (DA) | Approve QC System, if applicable |   |
| 4. Performance Assessment (PA) | Evaluate Facilities and Proposed Training Operations |   |
| 4a. Inspection Items | Facilities |   |
| 4a. Inspection Items | Equipment |   |
| 4a. Inspection Items | Materials |   |
| 4a. Inspection Items | Instructor Qualifications |   |
| 4a. Inspection Items | Evidence of Accreditation, if applicable |   |
| 4. Performance Assessment (PA) | Observe use of FAA-Approved QC System, if applicable |   |
| 4. Performance Assessment (PA) | Observe Exemption Conditions and Limitations, if applicable |   |
| 4. Performance Assessment (PA) | Document Deficiencies, if any. Notify applicant. |   |
| 5. Certification | Issue Part 147 Air Agency Certificate  |   |
| 5. Certification | Issue Part 147 OpSpecs, as appropriate |   |
| 5. Certification | Prepare FAA Certification File |   |