

Pilot Records Database

Reporting Drug and Alcohol Records



Federal Aviation
Administration

Presented to:	Pilots, Operator and Proxy Employees
By:	FAA, Aviation Data Systems Branch
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PRD Program Office

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Drug Abatement Division

- Drug Abatement Division (Washington, DC)
- Phone: 202-267-8442 (Policy press 6)
- Email: drugabatement@faa.gov
- Questions and information for:
 - 14 CFR part 120
 - 49 CFR part 40



Questions?

- **Please submit questions via the Q/A Box.**
- **We will either reply via the Q/A box, reply at the end of the presentation, or email you a reply soon after.**
- **This presentation will be available at PRD.FAA.GOV in the resources section.**



Overview

- **Who is required to enter drug and alcohol records?**
- **Determining which records to enter**
- **When to enter records?**
- **Which PRD roles can enter the records?**
- **Demo – How to Report the Drug and Alcohol Records**
- **Questions?**



Who is Required to Report Drug and Alcohol Records?

- Part 121
- Part 135
- Air tour Part 91.147
- AC 120-68 J

Table 2-2. Record Reporting by Operator

	Drug and Alcohol Records in Accordance with Part 120 ¹⁰	Training, Qualification and Proficiency Records ¹¹	Final Disciplinary Action Records ¹²	Records Concerning Separation of Employment ¹³	Verification of Motor Vehicle Driving Record Search and Evaluation ¹⁴
Parts 121 and 135: § 111.200(a)(1)	Yes	Yes	Yes	Yes	Yes
Part 125: § 111.200(a)(1)	No	Yes	Yes	Yes	Yes
Part 91K: § 111.200(a)(2)	No	Yes	Yes	Yes	No
Air tour § 91.147: § 111.200(a)(3)	Yes	Yes (may be reported on request)	Yes (may be reported on request, exceptions apply, see § 111.215(b)(1))	Yes (may be reported on request, exceptions apply, see § 111.215(b)(1))	No
Operators described in § 111.1(b)(4): § 111.200(a)(4)	No	Yes (may be reported on request)	Yes (may be reported on request, exceptions apply, see § 111.215(b)(1))	Yes (may be reported on request, exceptions apply, see § 111.215(b)(1))	No
Public aircraft operators: ¹⁵ § 111.200(a)(5)	No	Yes (may be reported on request)	Yes (may be reported on request, exceptions apply, see § 111.215(b)(1))	Yes (may be reported on request, exceptions apply, see § 111.215(b)(1))	No
Trustee in bankruptcy: § 111.200(a)(6)	As required by operator circumstances	As required by operator circumstances	As required by operator circumstances	As required by operator circumstances	As required by operator circumstances



Determining Which Records to Enter

- **Records Reported by Air Carrier/Operator**
 - Verified positive drug test results,
 - Alcohol test results with a confirmed breath alcohol concentration of 0.04 or greater,
 - Determinations of a refusal to submit to a drug or alcohol test,
 - Records related to an occurrence of on-duty alcohol use, pre-duty alcohol use, or alcohol use following an accident, and
 - All results for return-to-duty and follow-up tests.
- **Records Reported by FAA**
 - Pre-employment testing violation
 - Other DOT Agencies Tests (Non FAA Mode)
- **AC 120-68J Table B-2**



When to Report Drug and Alcohol Records

- **New Records (Part 121/Part 135, Air Tour Part 91.147)**
 - New record is dated on or after 6/10/2022
 - Must be reported within 30 days of test or occurrence
 - Please note: Employers are still obligated to report part 67 medical certificate holder violations to the FAA's Federal Air Surgeon within two days.
- **Historical Records (Part 121/Part 135)**
 - Any recorded dated before 6/10/2022 going back to 8/1/2010 (2005 for some operators)

Record Dated	Due in PRD
Records dated between 1/1/2015 and 6/10/2022	6/12/2023
Records older than 1/1/2015	9/9/2024



Requesting Drug and Alcohol Records

Compliance with PRIA and 49 CFR Part 40

- The PRD does not replace the requirement for you to obtain the drug and alcohol records in accordance with 49 CFR § 40.25 and the Pilot Records Improvement Act (PRIA)
- FAA Form 8060-12 should be used to request the drug and alcohol testing information from previous DOT-regulated employers to meet the requirements under 49 CFR § 40.25 and PRIA.

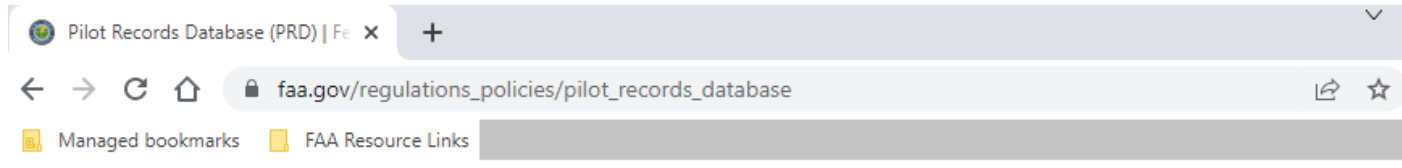


Who Can Report Records in PRD?

- The following roles can report records
 - ☐ Authorized Responsible Person (RP)
 - ☐ Authorized User Contributor (AUC)
 - ☐ Proxy Responsible Person (PRP)
 - ☐ Proxy Authorized Contributor (PAC)
- There is no “delete” function for records, the record can be edited or suppressed.



Demonstration



Air Carriers, Operators, and Proxies

- View pilot records

[View Records*](#)

*Requires an Authorized Responsible Person or an Authorized Consumer Role

- Register for access
- Manage users
- View Logs
- Report pilot records

[Tools](#)



Reporting Records



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Pilot Records Database

Please select the access criteria for the Air Carrier External PRD application. If the lists do not contain any values, please contact the person who is responsible for creating and managing your Air Carrier External User account.

If you would like to register for Air Carrier access, please click [here](#).

If you would like to register as a Pilot, please click [here](#).

If you would like to register for Proxy access, please click [here](#).

If you would like to register for Trustee access, please click [here](#).

If you would like to register to receive emails about PRD, please click [here](#).

Select Access Criteria

*Select Role:

- Select-
- Authorized Responsible Person
- Authorized User Contributor

Select



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Reporting Records

Pilot Records Database

Inbox			Security	Pilot Search	Air Carrier	Search	Activity	Directory	User Profile	Email Config	Help
Dashboard			Correction Request	Record Request	Web API Details						
PILOT RECORDS			CORRECTION REQUEST / RECORD REQUEST			USER INFORMATION					
Employment	0		Open Correction Request	0		Responsible Person	2				
Duty	0		Closed Correction Request	0		User Manager	0				
Training	0		Open Missing Correction Request	0		Consumer User	0				
Disciplinary Actions	0		Closed Missing Correction Request	0		Contributor User	0				
Drug and Alcohol	0		Cancelled Correction Request	0		Proxy Responsible Person	1				
NDR	0		Disputed Correction Request	0		Proxy Consumer	0				
Total Records	0		Open Record Request	1		Proxy Contributor	0				
			Open Overdue Record Request	1		Proxy User Manager	0				
			Closed Record Request	0							



Reporting Records

Inbox Security **Pilot Search** Air Carrier Search Activity Directory User Profile Email Config Help

Air Carrier Name: TEST APPLICANT 121 FOR SAS (908A)

[Back To Role Selection Page](#)

Pilot Search

*The Certificate Number and either First Name or Last Name are required. If you do not find the pilot record please contact PRD support team at PrdSupport@faa.gov

*Certificate No:

First Name:

Last Name:

Pilot Information

No records found.



Reporting Records

Pilot Information

Export To Excel Export To PDF

Full Name	Certificate Number	Certificate Type	FTN	View
		AIRLINE TRANSPORT PILOT		View

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Reporting Records

[Inbox](#) [Security](#) [Pilot Search](#) **Pilot** [Air Carrier](#) [Search](#) [Activity](#) [Directory](#) [User Profile](#) [Email Config](#) [Help](#)

[Employment](#) [Training](#) **Drug And Alcohol** [Disciplinary Actions](#) [NDR](#)

Air Carrier Name: TEST APPLICANT 121 FOR SAS (908A) Certificate No: [REDACTED] Last Name: [REDACTED] First Name: [REDACTED]

[Reporting Entity Drug and Alcohol Records](#)

No records found.


[Pilot Information](#)

Certificate No: [REDACTED] Last Name: [REDACTED] First Name: [REDACTED] Middle Name: [REDACTED] Record ID:

In accordance with 14 CFR § 111.220, each operator or trustee required to comply with 14 CFR part 120 must report the following records pertaining to drug and alcohol testing to the PRD:

- Confirmed alcohol test results indicating an alcohol concentration of 0.04 or greater.
- Verified positive drug test results.
- Documentation of refusals to take an alcohol and/or drug test (including substituted or adulterated test results).
- Any record pertaining to an occurrence of on-duty alcohol use, pre-duty alcohol use, or alcohol use following an accident.
- Any return-to-duty drug or alcohol test results.
- All follow-up drug and alcohol test results.

[Reporting Entity Drug and Alcohol Records](#)

*Occurrence Date: 

*Record Type:

*Report Type:

*Test Type:



Reporting Records

Pilot Air Carrier Search Activity Directory User Profile Email Config

And Alcohol Disciplinary Actions NDR

ANT 121 FOR SAS (908A) Certificate No: [REDACTED] Last Name: [REDACTED] First Name: [REDACTED]

Alcohol Records

Last Name: [REDACTED] First Name: [REDACTED] Middle Name: [REDACTED]

In accordance with 14 CFR § 111.220, each operator or trustee required to comply with 14 CFR part 120 must report the following records pertaining to drug and alcohol testing to the PRD:

- Confirmed alcohol test results indicating an alcohol concentration of 0.04 or greater.
- Verified positive drug test results.
- Documentation of refusals to take an alcohol and/or drug test (including substituted or adulterated test results).
- Any record pertaining to an occurrence of on-duty alcohol use, pre-duty alcohol use, or alcohol use following an accident.
- Any return-to-duty drug or alcohol test results.
- All follow-up drug and alcohol test results.

Reporting Entity Drug and Alcohol Records

*Occurrence Date: [REDACTED]

*Record Type: **-Select-**

*Report Type: **-Select-**

*Test Type: **-Select-**

Save Clear

-Select-

-Select-

Breath Alcohol result at or above 0.04

Breath Alcohol result below 0.04

On-Duty Use

Pre-Duty Use

Refusal to Submit to Alcohol Test

Use following an accident

Nov 2022

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

-Select-

-Select-

Alcohol Misuse

Drug Test

-Select-

-Select-

Follow-Up: Record of a follow-up alcohol test conducted under 14 CFR § 120.217(f) and confirmed with a breath alcohol concentration lower than 0.04.

Return To Duty: Record of a return-to-duty alcohol test conducted under 14 CFR § 120.217(e) and confirmed with a breath alcohol concentration lower than 0.04.



Reporting Records

Inbox Pilot Search **Pilot** Air Carrier Search Activity Directory Help

Employment Training **Drug And Alcohol** Disciplinary Actions NDR

Air Carrier Name: [REDACTED] Certificate No.: [REDACTED] Last Name: [REDACTED] First Name: [REDACTED]

Reporting Entity Drug and Alcohol Records

[Export To Excel](#) [Export To PDF](#)


<input type="checkbox"/>	Pilot Name	Certificate	Record ID	Reporting Entity	Occurrence Date	Record Type	Report Type	Test Type	Created Date
<input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	(Air Carrier Name)	07/01/2019	Alcohol Misuse	Breath Alcohol result at or above 0.04	Reasonable Suspicion View	05/03/2022

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[Edit](#) [Add Additional Record](#)



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Connie Contributor 

Pilot Records Database

Inbox Pilot Search **Pilot** Air Carrier Search Activity Directory Help

Employment Training **Drug And Alcohol** Disciplinary Actions NDR

Air Carrier Name: (Air Carrier Name) Certificate No.: [REDACTED] Last Name: [REDACTED] First Name: [REDACTED]

Reporting Entity Drug and Alcohol Records

Export To Excel Export To PDF

Certificate	Record ID	Reporting Entity	Occurrence Date	Record Type	Report Type	Test Type	Created Date	Suppressed
[REDACTED]	[REDACTED]	[REDACTED]	07/01/2019	Alcohol Misuse	Breath Alcohol result at or above 0.04	Random View	05/03/2022	No Add



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Reporting Records

Suppression

A suppressed record displays to the pilot but is not provided to a reviewing entity for making a hiring decision.

Record ID: [REDACTED]
Suppressed By:
Suppressed Date:
*Is Suppressed: Yes  

The following comment is displayed to the pilot and the PRD Administrator but does not appear on the PAR.

*Comments: This is for demonstrating suppression. 

Save **Clear**

Suppression History

No records found.



PRD Resources

- [PRD Web Site](#)
- [49 U.S. Code § 44703\(i\) Pilot Records Database](#)
- [14 CFR Part 111](#)
- [AC 120-68J](#)
- [PRD Resources for Industry](#)
- PRDsupport@faa.gov



Drug Abatement FAQs

- <https://www.faa.gov/go/drugabatement>
- <https://cms.faa.gov/faq/if-i-hire-pilot-am-i-required-query-pilot-records-database-and-request-drug-and-alcohol-records>
- <https://cms.faa.gov/faq/our-pilot-tested-positive-federal-random-drug-test-am-i-required-enter-result-pilot-records>



Next Webinars

- **January 5, 2023: Reporting in Detail: Disciplinary Actions, Separation of Employment, and NDR**

Previous Webinars

- [Pilot Record Database Webinar Series on YouTube](#)



Questions

