MATERIEL REQUISITION/ISSUE/RECEIPT

Type of Transaction *("X" one)*

☐ Project Materiel
☐ Operating Materiel
☐ In Use Personal Property
☐ Other *(specify)*

PART A - REQUISITION/TRANSFER

Trans	Voucher Number	Supply Support Code		Cost Center

Requisition Number	COND CODE	Job Order Number	Date Required	PRI	Facility Type

Approved By/Title	Outgoing No.	Incoming No.	Date
	Method of Shipment (Include final carrier, if known)		Batch No.

Mark For	Date Prepared	GBL Number	No. of Packages

SHIP TO (Consignee)	FROM (Consignor)

PART B—PROJECT MATERIEL KEY PUNCH SOURCE DATA

RG	AR	Cost Center	MC	Cost Code	Job Order	GSA Address	WH	FS	Trans	TR	Contact/Document No.	PC
1	2	3 4 5 6	7	8 9 10	11 12 13 14 15	54 55 56 57 58 59	60	61	62 63	64	69 70 71 72 73 74 75 76	80

PART C—UNIT IDENTIFICATION

Item No.	National Stock No.	Equipment Type	Item Description	Asset	Quantity	UI	Unit Price	Total Cost

PART D—IN USE PERSONAL PROPERTY KEY PUNCH SOURCE DATA

ATS Loc	Std. Fac. Ident.	OW	R	A	Cost Center	Act'n. Date	Document No.	Trans.

Accounting Classification	Reimbursement Required ☐ Yes ☐ No	Total

All Items Received, Except As Noted *(Signature)*	Title	Date