



**U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

Original Effective Date: 1/21/2014
1st Extension Effective Date: 11/16/2017
2nd Extension Effective Date: 11/01/2021

SUBJECT: Air Carrier Training Aviation Rulemaking Committee Charter

- 1. PURPOSE.** This charter extends the Air Carrier Training (ACT) Aviation Rulemaking Committee (ARC), originally issued on January 21, 2014, and extended on November 16, 2017, according to the Administrator's authority under Title 49 of the United States Code (49 U.S.C.) § 106(p)(5).

The ACT ARC has considered 44 initiatives to date, of which 37 are closed. The ACT ARC has requested this extension to address the seven open initiatives. In addition, the Federal Aviation Administration (FAA) intends to propose two new initiatives for the ACT ARC's consideration in 2022.

- 2. BACKGROUND.** The FAA is committed to maintaining the safest air transportation system in the world. Ensuring a safe system requires maintaining the quality of air carrier training. The FAA must continue to review existing air carrier training and qualification regulations, policies, and guidance to ensure they are current and relevant. In addition, the FAA continues to identify new challenges with changing technology and new research that may necessitate the development of new regulations, policies, and guidance. The ARC is a key resource in the FAA's ability to identify and address these challenges.
- 3. OBJECTIVES.** The ACT ARC provides a forum for the United States aviation community to discuss, prioritize, and provide recommendations to the FAA concerning operations conducted under Title 14 Code of Federal Regulations (14 CFR) parts 121, 135, and 142.
- 4. TASKS OF THE ARC.** The ACT ARC specifically addresses air carrier training. The general objectives and scope are to:
- Develop and recommend to the FAA new or updated guidance material, notices, handbooks, and other related materials for air carrier training and qualification
 - Make recommendations, including necessary rulemaking and additional tasking, to the Administrator through the Associate Administrator for Aviation Safety
 - Discuss global air carrier training issues and develop strategies for international harmonization
 - Provide documentation and technical information to support recommendations

- e. Form and provide ARC oversight of specialized and temporary task groups to research, document, and make recommendations on specific, assigned topics
 - f. **Status Reports.** Provide a status update to the Associate Administrator for Aviation Safety every 12 months
 - g. **Recommendation Report.** Submit a report detailing recommendations within 48 months from the effective date of the charter
 - i. The Industry Co-Chair sends the recommendation report to the Associate Administrator for Aviation Safety and the Executive Director of the Office of Rulemaking
 - ii. The Associate Administrator for Aviation Safety determines when the recommendation report is released to the public
- 5. ARC PROCEDURES.** The tasks of the ACT ARC are:
- a. Act solely in an advisory capacity by advising and providing written recommendations to the Associate Administrator for Aviation Safety and the Executive Director of the Office of Rulemaking
 - b. Propose additional tasks as necessary to the Associate Administrator for Aviation Safety
 - c. Develop a work plan for each task or issue an implementation plan for each recommendation, considering related activities being undertaken by other ARCs that may exist. Recommend timelines based on the complexity and priority of its recommendations. Recommendations should take the form of documented issue resolutions, recommended policy decisions, draft guidance material, or proposed rulemaking, as needed
 - d. Develop and propose specific implementation planning and processes to ensure that recommendations meet these objectives

The ARC may reconvene following the submission of the recommendation report for the purposes of providing advice and assistance to the FAA, at the discretion of the Associate Administrator for Aviation Safety, provided the charter is still in effect.

- 6. ARC ORGANIZATION, MEMBERSHIP, AND ADMINISTRATION.** The organization, membership, and administration remain unchanged. The FAA will set up a committee of members of the aviation community. Members will be selected based on their familiarity and experience with air carrier training, analysis, and regulatory compliance. Membership will be balanced in viewpoints, interests, and knowledge of the committee's objectives and scope.

The provisions of the August 13, 2014, Office of Management and Budget (OMB) guidance, "Revised Guidance on Appointment of Lobbyists to Federal Advisory Committees, Boards, and Commissions" (79 FR 47482), continues the ban on registered lobbyists participating on Agency Boards and Commissions if participating in their "individual capacity." The revised guidance allows registered lobbyists to participate on Agency Boards and Commissions in a "representative capacity" for the

“express purpose of providing a committee with the views of a nongovernmental entity, a recognizable group of persons or nongovernmental entities (an industry, sector, labor unions, or environmental groups, etc.) or state or local government.” For further information, refer to the OMB Guidance at 79 FR 47482.

Membership is limited to promote discussion. Attendance, active participation, and commitment by members is essential for achieving the objectives and tasks. When necessary, the ARC may set up specialized and temporary working groups that include at least one ARC member and invited subject matter experts from industry and government.

The ARC will consist of members from government, employee associations, airlines, training organizations, and other industry organizations that can provide experts in aircraft operations, flightcrew member training, dispatcher training, human factors, and other applicable specialties as determined by the FAA. FAA and other Agency subject matter experts may be requested to participate as Observers and to provide technical support to the ARC members.

- a. The Associate Administrator for Aviation Safety will:
 - 1) Select and appoint the FAA Co-Chair,
 - 2) Select and appoint industry and the FAA participants as members,
 - 3) Select the Industry Co-Chair from the membership of the ARC,
 - 4) Ensure FAA participation and support from all affected lines-of-business,
 - 5) Provide notification to the members of the time and place for each meeting, and
 - 6) Receive any status and recommendation reports.
- b. The Industry Co-Chair will:
 - 1) Coordinate required ARC meetings in order to meet the objectives and timelines,
 - 2) Establish and distribute meeting agendas in a timely manner,
 - 3) Keep meeting notes, if deemed necessary,
 - 4) Perform other responsibilities as required to ensure the objectives are met,
 - 5) Provide status reports, as requested, in writing to the Associate Administrator for Aviation Safety, and
 - 6) Submit the recommendation report to the Associate Administrator for Aviation Safety and the Executive Director of the Office of Rulemaking.

7. PUBLIC PARTICIPATION. Meetings are not open to the public. Persons or organizations outside the ARC who wish to attend a meeting must get approval in advance of the meeting from the Industry Co-Chair and the FAA Co-Chair.

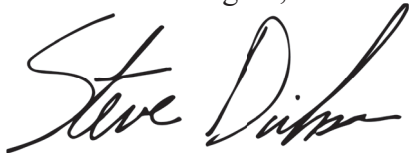
8. AVAILABILITY OF RECORDS. Subject to applicable Freedom of Information Act (FOIA) Exemptions pursuant to Title 5, U.S.C., § 552, the FAA will make

records provided by the ARC to the FAA available for public inspection and copying. Available records will be located at the Office of Rulemaking, FAA Headquarters, 800 Independence Ave. SW, Washington, D.C. 20591. Fees will be charged for information furnished to the public according to the fee schedule published in 49 CFR part 7.

You can find this charter on the FAA Committee Database website at:
http://www.faa.gov/regulations_policies/rulemaking/committees/documents/.

- 9. DISTRIBUTION.** This charter is distributed to the Executive Director of the Flight Standards Service, the Office of the Associate Administrator for Aviation Safety, the Office of the Chief Counsel, the Office of Assistant Administrator for Policy, International Affairs, and Environment, and the Office of Rulemaking.
- 10. EFFECTIVE DATE AND DURATION.** The ARC is effective upon issuance of this charter and will remain in existence for a maximum of 48 months, unless the Administrator suspends, terminates, or extends the charter before then.

Issued in Washington, D.C. on 11/01/2021.

A handwritten signature in black ink, appearing to read "Steve Dickson". The signature is fluid and cursive, with the first name "Steve" and last name "Dickson" clearly distinguishable.

Steve Dickson
Administrator